

Date: Wednesday 11th August 2021, 12.30pm – 2.30pm

Venue: Design lab, Print Place

Attendees: Adrian Price (Chair), Lara Williams (Administrator), Anne Spaul, Amanda O'Brien, Irena de Rooy as Speaker

Welcome & Apologies	
Adrian opened the meeting and welcomed all Consumer Council (CC) members to the meeting. Pauline gave karakia. Apologies: Sarah Drummond, Kathy O'Neill, Kylie Taylor, Jeanette Campbell (Deputy Chair), Absent: Hanan Almoghrabi (noted Hanan TEAMS tech issue so counted as attending)	
60 second status update	
Each member provided a brief summary of what they have been working on since the last meeting. All sectors involved with Covid-vaccination rollout and liaison with their communities. Hanan - Telehealth – Hanan will attend next meeting, they have been cancelled for last two months. Anne – Consumer input given to Hillmorton on service design, through Awareness group. Amanda – Older Person's network care centres. New locations needed around Christchurch.	
Work Plan	
Partnership and Process Keep as monthly segment.	
Minutes from previous meeting	
No corrections. Minutes accepted.	
Action points from July meeting	
<ul style="list-style-type: none"> Roxanne to send link to new survey and standards document – ongoing Kathy to invite Helen, Jacqui, Adrian for meet and greet - with Jacqui's PA - ongoing Move to August agenda, Pauline's vacancies - completed Suli Tuitape, potential Pasifika nominee, didn't attend July meeting – to be completed Lara to contact Allison Nicholls-Dunsmuir for CDHB letter on housing - to be completed Kylie to invite Waitaha Primary Health to September meeting - to be completed 	
Speaker Slot	
No Consumer Council speaker, keep as monthly segment.	
Speaker Slot – Irena De Rooy	
<ul style="list-style-type: none"> Irena De Rooy, Focus Group Consumer Engagement Marker Action point: consultation in 6-7 weeks time.	
General Business	
HQSC Symposium, hosted in Christchurch. SCDHB Consumer Council Chair is speaking. Lara has contacted Irena on CDHB abstract submission and finance for \$120 fee.	Lara to enrol 1 attendee under Kathy O'Neill's name

Resignations and Recruitment

- Recruitment, Vacancies currently Youth, Pasifika, Rural, Refugee, Chronic Health, Primary Health, Women's Health. Resignation received from Julie Shepherd after June meeting **Ongoing**
- Pauline Mohi, Primary Health. Representation needed for:
 1. Clinical Governance Committee. Kylie's details sent to Carol Kingsland. **Actioned.**
 2. Consumer Council Representative CDHB Hygiene Governance Group. Anne's details sent to Carmel Hurley-Watts. **Actioned**
 3. Health Info Advisory Group. 21/09 next meeting. Sally Watson contact. To be discussed at September meeting, if to send one member or rota. **Ongoing**
- **Request** from credentialing for the medical oncology service (23 November). Amanda's details sent to Carol Kingsland. **Actioned**

Kylie to invite Waitaha Primary Health to September meeting

Lara to find Suli's details and ask if he can attend future meeting.

HealthInfo on September agenda

Meeting closed: 2:30 pm

Next meeting:

8th September at **32 Oxford Terrace, to be confirmed if Zoom**, agreed 3 monthly to be at 32 Oxford Terrace.

13th October at Design Lab, Print Place

10th November at Design Lab, Print Place

8th December at **32 Oxford Terrace**