

Attendees: Gordon Boxall, Kathryn Jones, Allison Nichols-Dunsmuir, Kathy O’Neill, Tyler Brummer, Jacqui Lunday Johnstone, Sekisipia Tangi, George Schwass, Mick O’Donnell, Thomas Callanan, Simon Templeton, Dave Nicholl, Kay Boone, Susan Wood, Lara Williams (Administrator)

Guests: Elyse Gagnon, Diversity Manager, P&C

Apologies: Catherine Swan, Jane Hughes, Maureen Love, Hans Wouters, Waikura McGregor, Paul Barclay

	Agenda Item	Summary of Discussion	Action/Who
1	Karakia Timatanga	Gordon welcomed the group and Seki provided a karakia.	
2	Apologies above Conflicts of interest for today’s agenda items	Welcome to Elyse Gagnon who is attending today’s meeting, invited by Tyler in P&C. Conflicts of interest - none.	
3	Action points from August minutes	<p>August minutes passed as correct with these updates.</p> <p>Rollout of voice software – Mick has spoken to Matt Elliot about rollout, promotion and training for staff. Information accessibility software – Kathy attending 9th October meeting</p> <p>Diversity and inclusion report – Tyler asked group if Amelia Winter from P&C can be invited</p> <p>Kathy has sent Kate Gibbs research to Tyler.</p> <p>Ngaere Dawson, Kathy and Joshua met.</p> <p>CDS funding updated from Wayne Turp – Jacqui updated that this funding is an exciting opportunity for Living Good Lives, for tamariki with lived experience.</p> <p>AWG update – Disability Information sources and processes will be on a future DGS agenda, still to do.</p>	<p>Action Point: Mick to report back at October meeting</p> <p>Action Point: Tyler to invite Amelia Winter to meeting</p> <p>Action Point: Disability Information sources and processes to be added to future DSG agenda.</p>

	Agenda Item	Summary of Discussion	Action/Who
4	WORKSHOP	<p>WORKSHOP – Developing the refreshed Priority Actions</p> <p>Step 1: DSG attendees to Break into 3 groups</p> <p>Step 2: Each Group will take one of the key themes identified from the recent forums and the on-going priority areas.</p> <p>Step 3: Each Group will be given a different theme and are:</p> <ul style="list-style-type: none"> - asked to explore the key issues that need addressing from their perspective -what actions short term, longer term can be taken to make a difference. <p>Step 4: Feedback to the wider group</p> <p>Step 5: These steps will be times to take 45 -50 minutes so there will be 2 rotations.</p> <p>This process will be used to identify the 2020 -2023 Priority Actions.</p>	<p>Action Point:</p> <p>Collated group notes to be given to Kathy</p>
5	Review of TOR for DSG.	Membership – if there are any other groups that need representation please contact Kathy for adding. Discussed need for Family & Youth and mental health perspectives.	<p>Action point:</p> <p>Kathy will be meeting with Consumer Council and Child Health Advisory Committee</p>
6	General Business	<p>Suggestion to focus on the readability of the new Disability Action Plan</p> <p>Suggestion to strengthen the involvement of the Quality team with DSG</p>	<p>Action point: Lara to check Susan’s diary each month and liaise with Zoe on VC/tc.</p>
7	Anything that’s different in a disabled person’s life since we last met.		
8	Next Meeting	<p>Next meeting Friday 25th October 2019</p> <p>11am-1pm</p> <p>32 Oxford Terrace</p>	