

# Canterbury

District Health Board  
Te Poari Hauora o Waitaha

Minutes – 25 September 2020  
Canterbury DHB Disability Steering Group (DSG)

## Attendees by Zoom:

Grant Cleland (Chair), Jacqui Lunday Johnstone, Shane McInroe and Dan Cresswell (Meeting Assistant), Dave Nicholl, Sekisipia Tangi, Thomas Callanan, Rāwā Karetai (Zoom), Suia Tuula, Harpreet Kaur, Kathy O’Neill, Kay Boone (Zoom), George Schwass, Paul Barclay, Allison Nichols-Dunsmuir, Simon Templeton, Rose Laing, Joyce Stokell, Catherine Swan, Elyse Gagnon, Lemalu Lepou, Waikura McGregor, Lara Williams (Administrator).

Apologies: Mick O’Donnell, Jane Hughes, Susan Wood

Speaker: Bruce Penny, Maka Ake Facilitator

	Agenda Item	Summary of Discussion	Action/Who
1.	Karakia Timatanga	Grant welcomed the group and Grant provided a karakia.	
2.	Apologies to date, as above  Previous minutes, matters arising and any conflicts of interest for today’s agenda items	Action points No conflicts of interest for this meeting. August minutes passed as correct. <b>Action point:</b> Action points carried over to be added to register	
		<b>Action points register – completed</b> <b>Action point:</b> George will follow up with another transport group for clarification on taxi availability during lockdown. ✓ George met emergency planning group to action single point of contact during emergencies and lockdown. <b>Action point:</b> Kathy to Connect Waikura with Nicole for Whanau Ora services. ✓ Waikura and Nicole have each others details <b>Action point:</b> Workshop to be scheduled at next face to face meeting to discuss gaps between services and UN Convention ✓ scheduled <b>Action point:</b> Terms of Reference. Kathy/Grant to discuss at next meeting. ✓ Completed <b>Action point:</b> Feedback to Comms on Deans Ave. ✓ Allison has conveyed to group the 0800 parking number is successfully updated with mobility info, not usable for wheelchairs.	

	Agenda Item	Summary of Discussion	Action/Who
		<p><b>Action point:</b> Deaf appointments at hospital. ✓Joyce has met with Interpreter with regular meetings to take place.</p>	
		<p><b>Action points outstanding from July and August</b></p> <p><b>Action point:</b> Tom to contact Kathy with link to group run by Environment Canterbury. Report back for next meeting.</p> <p><b>Action point:</b> Work plan priority: Kathy/Grant to develop a plan about how progress with these priorities will be monitored. Discuss at upcoming meetings.</p> <p><b>Action point:</b> Kathy to contact Nicole to follow up on social work resources available in the community. Tom also has offered links.</p> <p><b>Action point:</b> 2021 meetings. Two monthly from 2021. Kathy to send working groups and schedule, Lara will send to calendars. 27 November meeting to continue.</p> <p><b>Action point:</b> Updated on AWG. Allison to circulate one page summary to DSG.</p> <p><b>Action point:</b> Latest proof of DAP. Members to give feedback to Kathy asap.</p>	
3.	Presentation – Autism Project – Streamlining the Patient Journey	<p>Bruce Penny presented the interface between health and education. Focus is on what is best for the child/patient. For the system to work well the key is working better at the interface.</p> <p>Feedback given on need for single point of entry. Mana Ake is empowering. Maori community highly represented in autism numbers. Waikura will discuss with Bruce the Australian model of a Hub as a single point of entry. Bringing professionals in to this one hub.</p> <p>Leading Lights offers easier entry as it isn't diagnosis based. Leading Lights is offered in schools to anyone working with children.</p> <p>Key Barriers identified:</p> <ul style="list-style-type: none"> <li>• Difficulty navigating and getting services.</li> <li>• Getting a diagnosis can be difficult.</li> </ul> <p>Solutions:</p> <ul style="list-style-type: none"> <li>• Better Collaboration between health and education.</li> <li>• Agreement between managers and clinicians.</li> <li>• Improve interfaces between services.</li> <li>• Reliable information about services to families.</li> <li>• Reliable information about who to contact.</li> </ul>	<p><b>Action point:</b> ✓ Bruce has contacted Waikura since meeting.</p>

	Agenda Item	Summary of Discussion	Action/Who
4.	<p>Work Plan Priorities</p> <p>How are we monitoring progress.</p> <p>+ Identifying what we want from future agendas to support this</p>	<p>Grant/Kathy</p> <p>Action list from Covid has been kept on work plan.</p> <p>First step is to consult with Heads about priorities.</p> <p>Grant/Kathy will complete template with each person's responsibilities over next 12 months. Agreed timelines either quarterly or 6 months to keep momentum going.</p> <p>Template to include all involved to identify gaps.</p>	<p><b>Action point:</b></p> <p>Kathy to prepare Work Plan template</p>
5.	<p>Articles of UN Convention and Assessment of CDHB against the Articles.</p> <p>Planning for Workshop scheduled for October meeting</p>	<p>Allison will provide articles for reading before October 23<sup>rd</sup> workshop.</p> <p>Four groups, each will get even time to look through.</p> <p>The full DSG group will look at the Health section.</p>	<p><b>Action point:</b></p> <p>Allison to provide articles to Lara to send with September minutes</p>
6.	<p>Presentation – Newly Developed Interpreter Guidelines</p>	<p>Ester and Jules from Population Service Level Alliance</p> <p>Best Practice Guidelines for Interpreter Services.</p> <p>Written to provide guidelines in providing an equitable service to all including urban and rural.</p> <p><i>Discussion on first point, age limit.</i></p> <p>Pasifika members noted that all family members are important including those under 17 years of age. All agreed that using family under 17 years of age can carry some risk and needs to be used appropriately. Sometimes this is appropriate and other times not. The key is family members are not pressured by staff to interpret, when they do this is effective and that interpreting services are offered rather than just relying on family members.</p> <p>Notes from Ministry of Health</p> <p>"not use minors aged 17 years or younger" as this is age discrimination. However, to get around this, you have mentioned qualified interpreters. I would also advise that we should not use "Communicators" - Communicators are not as skilled as qualified interpreter. A professional qualified interpreter has to do three years study.</p> <p><a href="https://www.odi.govt.nz/nzsl/tools-and-resources/how-do-i-know-if-a-nzsl-interpreter-is-professionally-competent/">https://www.odi.govt.nz/nzsl/tools-and-resources/how-do-i-know-if-a-nzsl-interpreter-is-professionally-competent/</a></p> <p>Examples given of administrators, students and staff within the hospital being called in on consultations and clinical interpretation. Using interpreters enables privacy for all.</p> <p>Feedback given for notes to be included on front of folder that interpreter is needed. This is for all consultations and rounds, as well as acute consultations.</p>	<p><b>Action point:</b></p> <p>Joyce to contact Ester with feedback.</p> <p>Guidelines circulated to DSG</p> <p>To be on agenda for 27 November meeting</p>

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		Allison asked for the guidelines to be endorsed as a CDHB official document. This would need to be supported by a department. Jacqui confirmed she would be happy to endorse.	
7.	Update on Accessibility Working Group	Allison provided update. Audit of outpatients buildings has taken place. Lessons learned on toilets. Setting up specifications to prevent these things happening again.	<b>Action point:</b> Allison to circulate one page update for next meeting
8.	Accessible Information Training Scheduled 5 November 2020	Anne Hawker from MSD will be meeting with and providing training for this group on the 5 <sup>th</sup> of November. This will focus on the Accessibility Charter.	<b>Action point:</b> Kathy to check with Anne if Rāwā is needed for this Workshop
9.	Any other business	Proposed meeting schedule to move to 2 monthly agreed. Dates: 23 Oct, 27 Nov 2020, 22 Jan, 26 March, 22 May 2021 Pacific Providers have formalised with other services, Pegasus, CPH, to discuss ways of looking after each others client base to enhance support for families. Vaka Tautua now have Regional Managers. Pacific Radio in broadcasting in pacific languages. Harpreet updated that community organisations have held Zoom meetings to build more collaboration between services.	<b>Action point</b>
10.	Anything that's different in a disabled person's life since we last met.	Shane reported that some people with learning disability using masks on public transport have been feeling anxious when other bus users are reluctant to wear masks. Also there needs to be better education when people with learning disability aren't able to use masks, so they don't get criticised by other bus users. Rāwā showed on Zoom the sign available "I am exempt from wearing a face covering". Rāwā also confirmed MOH is working with media on disabled issues coverage. Good news on mobility parking at child health. 3 carparks reinstated - important info had been taken off letters. An example of groups working together. There was discussion around whether the 23 <sup>rd</sup> October 2020 – UN Convention Workshop should be postponed due to Labour Weekend. Lara will contact DSG members to see who can attend, and if the majority can still attend then we will proceed with this workshop.	
	Next Meeting	23 <sup>rd</sup> October 2020 – UN Convention Workshop	