

**Attendees:**


Grant Cleland (Chair), Harpreet Kaur, Kathy O’Neill, Allison Nichols-Dunsmuir, Rose Laing (Zoom), Paul Barclay, Susan Wood, Kay Boone, George Schwass, Elyse Gagnon, Waikura McGregor, Dave Nicholl, Allison Nichols-Dunsmuir

**Apologies:** Shane McInroe, Dan Cresswell (Meeting Assistant), Thomas Callanan, Jacqui Lunday Johnstone, Mick O’Donnell, Sekisipia Tangi, Rāwā Karetai, Joyce Stokell, Jane Hughes, Catherine Swan, Simon Templeton  
**Also In Attendance:** Lara Williams (minutes)

Item	Action points	Responsibility	Due
3.	Moved to July agenda: UN Convention	Admin	23/07/2021
4.	<p><b>Progress on Finalising DAP</b></p> <p><u>Disability Responsiveness Training for Clinical Staff</u></p> <p>Allison/Kay to ask Te Pou to speak</p> <p>Kay to confirm if Rich McKinley can speak, confirm and send to Kathy.</p> <p>Elyse to source Nurse Educators, to include Education Units</p> <p>Kathy O’Neill and P&amp;C to meet and report back</p> <p><u>Finishing Monitoring Template</u></p> <p>Kay to complete the measures (next stage) and completion dates</p> <p>Complete measures (next stage) and completion dates</p> <p>Kay to speak to Nikky</p>	<p>Allison/Kay</p> <p>Elyse</p> <p>Susan/Kathy/Elyse</p> <p>Kay</p> <p>Catherine, Jane, Kay</p> <p>Kay</p>	28/05/2021
5.	<p><b>UN Convention Update</b></p> <p>This is an ongoing project with the aim to report back to DSAC by the end of 2021. Possibly workshop at the July DSG meeting. Susan offered to support this.</p>	Allison	23/07/2021
6.	<p><b>Accessibility Charter</b></p> <p>Invite guests for signing papers</p>	Kathy/Mick & Comms team	28/05/2021
7.	<p><b>Waipapa tour</b></p> <p>Susan to forward adverse events to Allison</p> <p>Action point: key points to go to facilities team. 1) disability needs identified by tour 2) mobility parking outside Waipapa 3) guidance from volunteers</p>	<p>Susan</p> <p>Allison/George to Rob Ojala</p>	28/05/21
8.	<p><b>Review of DSG meetings and workplan</b></p> <p>Carried forward to May meeting</p>	Admin	Ongoing
9	<p><b>Inpatient experience satisfaction survey</b></p> <p>Action point: Allison and Susan to meet to determine patient experience survey information/questions to be circulated to the DSG for May meeting</p>	Susan	28/05/21

10.	<b>Meeting with John Wilkinson re SI PICS and Disability data capture</b> Move Kathy's update to May meeting	Kathy	28/05/2021
	<b>Multicultural Council meeting</b> Kathy to look at feedback from Multicultural Society and include some actions for the DAP monitoring template. Some relate to the accessibility charter	Kathy	23/07/2021
	<b>Disability reference group for the CDHB Emergency Control Centre (ECC)</b> Jane Lodge is looking for DSG and other reps to form a disability reference group for the CDHB Emergency Control Centre (ECC). Kathy will also mention at the Providers Forum. Discuss at the May DSG meeting.	Kathy/Grant	28/05/2021

	Agenda Item	Summary of Discussion
1.	Karakia Timatanga	Grant welcomed the group and provided a karakia.
2.	Conflicts of Interest	Group reminded to email Lara with updates on interest register.
3.	Apologies/November Meeting Minutes & Actions	<p>Apologies given. January minutes approved. Remembrance given to Lemalu Lepou Suia Tu'ulua. Lemalu's service attended by members.</p> <p>Review of Actions from January meeting: <b>Action points completed or on today's agenda:</b></p> <ul style="list-style-type: none"> <li>UN Convention – Carry forward to July meeting (May agenda full)</li> </ul>
4.	Progress with finalising DAP and template for monitoring the plan	<ul style="list-style-type: none"> <li>Feedback on document. Paper for EMT is with Jacqui.</li> </ul> <p><u>Disability Responsiveness Training for Clinical Staff</u></p> <ul style="list-style-type: none"> <li>Grant asked what P&amp;C are doing in relation disability responsiveness for clinical staff as this is a key issue for the disability community that the DSG have been raising for some time.</li> <li>Elyse reported on points completed by P&amp;C.</li> <li>P&amp;C support Clinical Educators however P&amp;C aren't responsible for training. Discussion on a forum to reach Clinical Educators.</li> <li>CAFS have funding module on HealthLearn, this is in development in next year. Te Pou could speak on competency framework to develop this module.</li> <li>Susan offered Patient Experience Survey results could start conversation.</li> </ul>

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		<ul style="list-style-type: none"> <li>Paul offered experience with sight impaired community to reach Clinical Educators.  <b>Action point: Allison/Kay to ask Te Pou to speak</b>  <b>Action point: Kay to confirm if Rich McKinley can speak, confirm and send to Kathy.</b>  <b>Action point: Elyse to source Nurse Educators, to include Education Units</b>  <b>Action point: Kathy O'Neill and P&amp;C to meet and report back</b></li> </ul> <p><u>Finishing Monitoring Template</u></p> <ul style="list-style-type: none"> <li>Grant also said that many of the actions in the P &amp; C section have already been completed and wondered what their future actions would be</li> <li>He also mentioned that with the draft template that had been circulated some measures and completion dates still needed to be included including: <ol style="list-style-type: none"> <li>Integration of the Mental Health, Paediatric and Child Development Services through a Health Pathways approach.</li> <li>Implement recommendations of the Transition Plan for children with complex needs, when they move to Primary Care.</li> <li>Work with Specialist Mental Health Services and the disability sector to identify how to build capacity and capability across the system those accessing the Intellectually Disabled Persons Health inpatient services.</li> </ol> </li> <li>It was agreed to have these completed for the May meeting so the monitoring template is can be completed.</li> <li>Kay updated on Integration of the Mental Health, Paediatric and Child Development Services through a Health Pathways approach.  <b>Action point:</b> <ul style="list-style-type: none"> <li><b>Kay Boone to complete the measures (next stage) and completion dates</b></li> <li>Implement recommendations of the Transition Plan for children with complex needs, when they move to Primary Care.</li> </ul> </li> </ul> <p><b>Action point: complete the measures (next stage) and completion dates, Catherine Swan, Jane Hughes, Kay Boone</b></p> <p>Transition Group on hold. Nikky Scott is contact.  <b>Action point: Kay to speak to Nikky</b></p> <p>Building capability framework. Bruce Penny has sent Kathy update.  <b>Action point: Kathy to contact Bruce to update HealthPathways</b></p> <p><b>Action point: Kathy to circulate updated plan.</b></p>
5.	UN Convention update  DSGAllisonMarch20 21.pptx	This is an ongoing project with the aim to report back to DSAC by the end of 2021. Possibly workshop at the July DSG meeting. Susan offered to support this.

	Agenda Item	Summary of Discussion
6.	Accessibility Charter – event in May/Group to develop a policy to promote accessible information	<p>Charter will be signed at May meeting. Papers are with Kathy.</p> <p><b>Action point: Kathy/Mick to invite guests, Comms to cover Charter signing</b></p>
7.	Feedback from DSG tour of Waipapa building	<p>Thanks to Dave Nicholl for hosting tour.</p> <p>Feedback: Needs to be easier getting to Waipapa and ease of finding lifts to ensure dignity. Handrails have previously been identified, Terry Walker, Maintenance Manager is aware. Quality is also aware of adverse events with handrails. Allison and Susan will compare events as now is the time to identify with Tower 3 being planned. Joyce identified on the visit there is no closed captioning on TVs. Volunteers can guide disabled patients to Waipapa, volunteers return to Chch Hospital. Patients can contact volunteers for guidance back.</p> <p><b>Action point: Susan to forward adverse events to Allison</b></p> <p><b>Action point: key pints to go to facilities team. 1) disability needs identified by tour 2) mobility parking outside Waipapa 3) guidance from volunteers</b></p> <p><b>There is a paper going to EMT facilities team.</b></p>
8.	Review of DSG meetings and workplan to enhance our progress with implementing DAP	<p>Carried forward to May meeting.</p>
9.	Inpatient experience satisfaction survey	<p>Susan presented survey, disabled people’s findings. For more details contact Susan.</p> <p>Allison asked if more questions can be added and/or dropped. Request for Covid and Bed Boards questions to be added.</p> <p>Request for filters by disability.</p> <p><b>Action point: Allison and Susan to meet to determine patient experience survey information/questions to be circulated to the DSG for May meeting</b></p>
10.	Other general business	<ul style="list-style-type: none"> <li>• Housekeeping – keep “Covid response” as a standing action point in General Business.</li> <li>• Meeting with John Wilkinson re SI PICS and Disability data capture</li> </ul> <p><b>Action point: Move update to May meeting</b></p> <ul style="list-style-type: none"> <li>• Liaison with Environment Canterbury – update from Tom. Carina from Greater Chch Transport Group has updated TOR. She will ensure new contact there Ros Service has Tom’s contact details for DSG. Discussion on membership numbers and ensuring we have a good coverage. GCTG have met to workshop the new rti system (Tom missed that meeting) and the bus colours. Not sure when the next actual formal meeting is. Ecan are still working out what they need in terms of PTAG.</li> </ul>

	Agenda Item	Summary of Discussion
		<ul style="list-style-type: none"> <li>• Interpreters Guidelines Shona McMillan, Jane Cartwright/Allison have met. Shona will work through best practice document guidelines. Guidelines highlight strategic networks that we can link into.</li> <li>• Multicultural Council meeting. Savinder from MC is meeting with Harpreet to follow up these key points: <ul style="list-style-type: none"> <li>a. Accessible information and communication access for migrant communities</li> <li>a. Lack of interpreter usage</li> <li>b. Medical staff ignoring people because they can't speak the language</li> <li>c. Need to raise awareness of equipment and other options</li> <li>d. Transport for some to and from hospital</li> <li>e. Personal support with cooking and feeding</li> <li>f. Help with physical mobility issues</li> <li>g. Links to other groups – NASWC, social services – navigator</li> <li>h. Fast track operations difficult because can't afford operations</li> <li>i. People with mental illness with cultural issues need support from people from their community – need to be boundaries around privacy – use interpreters?</li> <li>j. Shame of disability – some cultures see disability negatively – families blocking access to services. Education required to get over stigma.</li> <li>k. Also great examples where great support provided eg. Mosque shooting</li> <li>l. Community literacy – lack of access to computers</li> <li>m. Religious/cultural faith (understandings)</li> <li>n. Kathy acknowledged the gratitude from MC towards CDHB</li> </ul> </li> </ul> <p><b>Action point: Kathy to look at feedback from Multicultural Society and include some actions for the DAP monitoring template. Some relate to the accessibility charter</b></p> <ul style="list-style-type: none"> <li>• Jane Lodge is looking for DSG and other reps to form a disability reference group for the CDHB Emergency Control Centre (ECC). Kathy will also mention at the Providers Forum.</li> </ul>
11.	Anything that's different in a disabled person's life since we last met.	Health Minister Andrew Little's Health Summary speech published today. Disability sector acknowledged. <b>Meeting closed at 1pm. Next meeting 28 May 2021.</b>