## Attendees:

Grant Cleland (Chair), Harpreet Kaur (Zoom), Kathy O'Neill, Allison Nichols-Dunsmuir, Rose Laing, Paul Barclay, Susan Wood, Elyse Gagnon, Waikura McGregor, Dave Nicholl, Allison Nichols-Dunsmuir, Shane McInroe, Dan Cresswell (Meeting Assistant), Thomas Callanan, Jacqui Lunday-Johnstone, Rāwā Karetai, Jane Hughes, Catherine Swan, Simon Templeton, Helen Thorne, Janet Geddes, Kaiongo Tupou.

Apologies:George Schwass, Mick O'Donnell, Sekisipia Tangi, Joyce StokellAlso In Attendance: Faye Tiffin (minutes), Jane Cartwright

Item	Action points	Responsibility	Due
May	Review of DSG meetings and workplan	Admin	23/07/2021
	Carried forward to July meeting		
May	UN Convention		23/07/2021
	Carried forward to 24 September meeting	Allison	
Мау	Finalising template for monitoring the plan and any		23/07/2021
	updates around P&C and Clinical Staff training.		
	Carried forward to July meeting		
	Disability Responsiveness Training for Clinical Staff		
	Check progress with these actions:		
	Allison/Kay to ask Te Pou to speak	Allison/Kathy/Kay	
	• Kay to confirm if Rich McKinley can speak, confirm and send to Kathy.		
	Elyse to source Nurse Educators, to include		
	Education Units		
	• Kathy O'Neill and P&C to meet and report back		
	Finishing Monitoring Template		
	Action point:		
	An updated version will be emailed to group members before next meeting.	Kathy	
	Determine the next stage for the following actions:	Kay/Catherine/Jane	
	• Implement recommendations of the Transition Plan for children with complex needs, when they move to Primary Care.		
	• Complete the measures (next stage) and completion dates, Catherine Swan, Jane Hughes, Kay Boone		
	• Kay Boone to complete the measures (next stage) and completion dates – Kay to speak to Nikky Scott re Transition Group.		

March	<ul> <li>Building capability framework. Bruce Penny has sent Kathy update.</li> <li>Kathy to contact Bruce to update HealthPathways</li> <li>Feedback from DSG tour of Waipapa building Action point:</li> <li>Susan to forward adverse events to Allison</li> <li>Key points to go to facilities team. 1) disability needs identified by tour 2) mobility parking</li> </ul>	Susan/Allison	23/07/2021
May	<ul> <li>outside Waipapa 3) guidance from volunteers</li> <li>Meeting with John Wilkinson re SI PICS and Disability data capture</li> <li>Action point: Move update to July meeting</li> </ul>		23/07/2021
May	Physical Access Issues Action point: Group to write a letter to Minister Andrew Little (Minister of Health) to request that Disability Health Standards be endorsed nationally with regard to the NZ Building Codes. Kathy to follow up with Peter Bramley's offer of help to the group, to see if he will co-sign the letter. Action point: Jacqui Lunday-Johnstone will follow up with network across South Island to generate support for this action.	Kathy	23/07/2021
	<ul> <li>Items deferred for July meeting:</li> <li>Framework for Developing Quality Patient Experience Survey.</li> <li>Follow up for next DSAC meeting.</li> <li>How to promote the Accessibility Charter</li> <li>Other General Business</li> </ul>		

Meeting closed at 1:10pm. Next meeting 30 July 2021.