

**Attendees:**

Grant Cleland (Chair), Harpreet Kaur (Zoom), Kathy O’Neill, Allison Nichols-Dunsmuir, Rose Laing, Paul Barclay, Waikura McGregor, Dave Nicholl, Allison Nichols-Dunsmuir, Shane McInroe, Dan Cresswell (Meeting Assistant), Thomas Callanan, Jacqui Lunday-Johnstone, Jane Hughes (Zoom), Catherine Swan, Simon Templeton, Helen Thorne, Janet Geddes, Joyce Stokell (Zoom), Emelia Winter (P & C)

Apologies: George Schwass, Mick O’Donnell, Sekisipia Tangi, Rāwā Karetai, Kaiongo Tupou, Susan Wood

Also In Attendance: Lara Williams (minutes), Kylie Taylor Aspire Canterbury and CDHB Consumer Council

Item	Action points	Responsibility
May	<b>Review of DSG meetings and workplan</b> <b>Carried forward to July meeting</b>	Admin
May	<b>UN Convention</b> <b>Carried forward – TBC (Check with Allison what is achievable)</b>	Allison
July	Accessible Information Charter <b>Action point:</b> <ul style="list-style-type: none"> <li><b>Invite to be sent to DSG members to establish reference group for AIWG. Kathy.</b></li> </ul>	Kathy
July	Template for monitoring the DAP <b>Action point:</b> <ul style="list-style-type: none"> <li><b>Emelia to ask P&amp;C about next steps for the Clinical/Primary Training staff training.</b></li> <li><b>Emelia to provide answer on HealthPassport to Kathy</b></li> </ul> Point 21: Jane Hughes update. <ul style="list-style-type: none"> <li><b>Helen to report back at on #21 September meeting</b></li> </ul> Point 25: <ul style="list-style-type: none"> <li><b>Jane to send update on #25 to Kathy</b></li> </ul> Point 28: <ul style="list-style-type: none"> <li><b>Kathy to share dashboard on shared plans use</b></li> </ul>	Emelia Emelia Helen Jane Kathy
July	Lockdown & Rollout of Covid-19 Vaccinations <b>Action point:</b> <ul style="list-style-type: none"> <li><b>Circulate Allison’s ppt presentation</b></li> <li><b>Allison contact Lachlan (Deaf Aotearoa) re numbers of interpreters required</b></li> <li><b>George will send mobility update to Tom</b></li> </ul>	Admin Allison George

July	Inpatient experience <b>Action point:</b> <ul style="list-style-type: none"> <li>• <b>Inpatient experience satisfaction survey key question</b></li> <li>• <b>Invite speaker for Paiora survey</b></li> </ul>	Susan/Allison  Kathy
Sept	Outstanding Items: <ul style="list-style-type: none"> <li>• Response to Un Convention (Allison)</li> <li>• Group to write a letter to Minister Andrew Little</li> <li>• Feedback from DSG tour of Waipapa building</li> <li>• Progress with meeting with John Wilkinson, SIPICS and disability data capture (Kathy). To September meeting.</li> </ul>	TBC

	Agenda Item	Summary of Discussion
1.	Karakia Timatanga	Grant welcomed the group and provided a karakia.
2.	Conflicts of Interest Meeting Minutes & Actions	May minutes approved.
3.	Accessible Information Charter	<p>Signed at May meeting. DSG members are on Accessibility Working Group to develop policy.</p> <p>P&amp;C are developing closed captions. Proposing a reference group of DSG community reps to work with AIWG on the Accessibility Charter roll out.</p> <p>Joyce gave feedback of captions have to be word for word, translators correct grammatical errors. Paul suggestion that any diagrams need to be explained for sight impaired people. Lived experience of DSG members essential to assist P&amp;C.</p> <p><b>Action point: Invite to be sent to DSG members to establish reference group for AIWG. Kathy.</b></p>
4.	Template for monitoring the DAP	<p>Timeframes amended.</p> <p>P&amp;C update. P&amp;C recruiting for 3 equity roles, 1 who will attend the DSG</p> <p>Grant &amp; Emelia spoke about the CCDHB Equity Training which was circulated.</p> <p>Emelia asked: does DSG recommend it? Who is the audience? Where is the highest need?</p> <p>The DSG agreed that this would be used as the basis for the training of Clinical staff.</p> <p>Feedback is our ultimate goal is mandatory Clinician's training. People need to go through one module at the minimum, and read further updates. Opportunity there to consult other groups such as autism to seek their issues.</p> <p>Shane asked for this be included when building training, the term intellectual disability is offensive, better to use learning disability.</p> <p>Rose asked if Primary Care would have access to this training content.</p> <p>Health Passport isn't used in Canterbury, this needs to be updated. Emelia to confirm this</p> <p><b>Action point: Emelia to ask P&amp;C about next steps for the Clinical/Primary Training staff training.</b></p>

	Agenda Item	Summary of Discussion
		<p><b>Action point: Emelia to provide answer on HealthPassport to Kathy</b></p> <p>Point 21: Jane Hughes update.</p> <p><b>Action point: Helen to report back at on #21 September meeting</b></p> <p>Point 25:</p> <p><b>Action point: Jane to send update on #25 to Kathy</b></p> <p>Point 28:</p> <p><b>Action point: Kathy to share dashboard on shared plans use</b></p> <p>Point 29: Patient Care surveys circulated</p>
5.	Rollout of Covid-19 Vaccinations within Disability Community	<p>Allison and Pauline Armstrong is seconded to rollout of vaccinations for disability community, Group 3. CDHB only DHB to have disability access checklist, this has been shared with other DHBs.</p> <p>Electronic experience survey in post-waiting area. For everyone, includes disability questions.</p> <p>George added booking updates made. Six categories of special assistance, 130 requests of low stimulation environment.</p> <p>Deaf Aotearoa have offered advice on number of interpreters, able to host clinic onsite, 30-60 with 5 interpreters for 3-4 hour period.</p> <p>Home visits criteria being set.</p> <p>Waiakura feedback success with marae vaccination sites. Proving popular. Feedback in community is happy to visit Marae sites.</p> <p>Group thanked Allison's work.</p> <p>Disability reference group for CDHB emergency control centre (Kath). Tom attending meetings fortnightly. George asked about mobility.</p> <p><b>Action point: Circulate Allison's ppt presentation</b></p> <p><b>Allison will contact Lachlan (Deaf Aotearoa)</b></p> <p><b>Action point: George will send mobility update to Tom</b></p>
6.	Physical access issues	<ul style="list-style-type: none"> <li>• Group to write a letter to Minister Andrew Little</li> <li>• Feedback from DSG tour of Waipapa building. Not discussed.</li> </ul>
7.	Follow up for next DSAC meeting	Not discussed.
8.	Inpatient experience	<ul style="list-style-type: none"> <li>• Inpatient experience satisfaction survey (Susan/Allison)</li> <li>• Information circulated and Grant discussed the key findings.</li> <li>• Paiora survey – Results mid-August. Invite speaker</li> <li>• <b>Action point: Invite speaker for Paiora survey – Kathy</b></li> </ul>
9.	Other general	<ul style="list-style-type: none"> <li>• Progress with meeting with John Wilkinson, SIPICS and disability data capture (Kathy). To September meeting.</li> </ul>

	<b>Agenda Item</b>	<b>Summary of Discussion</b>
	business	
10.	Anything that's different in a disabled person's life since we last met.	Transitional Youth Hub (Sue Bagshaw) funding announced. Project Search interns for 2022. Plans to rollout Project Search to WCDHB. Applications for WC DSG closed and interviews occurring.

**Meeting closed at 1:10pm. Next meeting 24 September 2021.**