

Canterbury

District Health Board
Te Poari Hauora o Waitaha

Minutes – 29 September 2018
Canterbury DHB Disability Steering Group (DSG)

Attendees: Prudence Walker, Gordon Boxall (Chair), Allison Nichols-Dunsmuir, George Schwass, Mark Lewis, Paul Barclay, Dave Nicholl, Kathryn Jones, Hayley Nielsen, Mick O'Donnell, Lara Williams (Administrator)

Guests:

Apologies: Jane Hughes, Kathy O'Neill, Kay Boone, Sekisipia Tangi, Stella Ward, Maureen Love, Donna Hahn, Mark Lewis, Simon Templeton, Ngaire Button, Catherine Swan

	Agenda Item	Summary of Discussion	Action/Who
1.	Karakia Timatanga Apologies to date, as above Previous minutes, matters arising and any conflicts of interest for today's agenda items	Amendment to August minutes.	Add Action point – Stella and Mark to contact Prudence to involve in disability awareness work
2.	DSAC and charter Washington short questions	DSAC DSAC meeting feedback. It was noted that an aim was to ensure DSAC's strategic oversight matched well to DSG's operational implementation of the Disability Action Plan. Allison circulated accessibility and Inclusion Checklist from CCC website, for organisers of all types of events. DSAC is following carpark height issue. Ideal height is 3.5m for mobility car parks, but Building Code is 2.1 m. We need to advocate for height when new CDHB parking building is planned.	Action point – CCC Accessible Events Checklist to be circulated with minutes
		Washington Group Short Set (WGSS)-general are questions re disability	Action point – Paper on the WGSS to be

		<p>status developed internationally and adopted by NZ for Census, Household Labour Survey and General Social Survey. Replaces Disability Survey which will not be held again for 10 years.</p> <p>The six questions ask about functional ability to see, hear, walk, cognition, self-care and communication. Different thresholds can be applied that result in different results.</p> <p>Washington Group Short Set (WGSS)- use to collect DHB staff disability status information</p> <p>ODI has recently been working on how to use the WGSS in the state sector to enable organisations (including the CDHB) to measure numbers of staff with disabilities. This could be useful to assess trends over time and the impact of any initiatives. May be done by an external entity.</p> <p>DSG discussed issues that may arise in doing this and suggested we find out more, ensure P&C are aware of this work, and update DSAC.</p>	<p>circulated with minutes.</p> <p>Action point – Allison to flag recent ODI work to P&C regarding staff. Next steps to be determined, as CDHB can ask to be involved with ODI work.</p> <p>Action point –Allison to contact ODI re timeframes for staff disability project</p>
		<p>Accessibility Charter Working Group (ACWG) subcommittee verbal report from Allison:</p> <p>Meeting held 28 Sept.</p> <p>Discussed a draft plan table of contents, need to do a stocktake of planned buildings and major renovations, need to document how we design and build now, link to CDHB Facility Design Principles (2012), and using a Request for Information to identify potential suppliers of Independent Accessibility Technical Advice.</p>	<p>Action point –Allison and Gordon to keep DSG informed of ACWG progress</p>
		<p>Traffic Light Safe Mobility System (Bedside Boards)</p>	<p>Action point – Kathy to contact Susan Wood to brief us</p>

		<p>Allison discussed personalised Bedside Boards used in Burwood. They are intended to contain information, important to the patient and their needs/desires. They are 'written' with an intention to digitalise them at some stage. There has been work done to standardise these, they will be used in new Acute Services building. Contains a lot of elements included in the "Passport" that CDHB does not use.</p> <p>Issues include privacy of patients, updating of information regularly. In future Flowview is planned for online data to be live to display screen at bedside. Releasing Time to Care team are aware of issues about placement of bed boards.</p>	about Bedside Boards and future plans.
3.	Action points from Pip's Brackenridge presentation at July meeting.	Pip's issues raised are ideal to be applied to future discussions.	
4.	Accessibility – update on wheelchair taxi service	<p>Wheelchair taxi may be revisited again. It was trialled and has now finished after 3 weeks due to a lack of take-up. Noted that may have been down to people not knowing about it although every effort made to contact people who may be interested.</p> <p>An option could be for shuttle to use smaller buses with lower foot access, to encompass disabled patients that may not need a wheelchair space. Feedback is for longer lead timeframe so update can be measured.</p>	
		<p>Mobility carparks</p> <p>More mobility parks have been found to compensate for those lost with roadworks. Extra carparks were requested by CDHB CEO to CCC CEO who made it happen. Antigua Boatsheds site now has six additional mobility parks until 8 January 2019. Antigua Boatsheds owner was very helpful.</p> <p>Usage shows 9-11am and 1.30-3pm mobility park occupancy is high, this</p>	<p>Action point – attachments to be circulated with minutes, George has sent to Lara</p> <p>1. the plan of parking around current outpatients and what is planned for when this building closes.</p> <p>2, Graphs from ipad survey of patient</p>

		<p>coincides with outpatient times. George will keep these usage figures for when Outpatients Building opens so George can go back to Council. Bridge security guard monitors usage, it has been found that patients are turning up an hour or so early for their appointments as they are worried about finding a carpark.</p> <p>Prudence asked about steps into shuttle, railings on buses helping with access. George will continue to re-evaluate parking.</p>	<p>usage. 80% came in a car etc.</p> <p>Action point – Lara to contact Rachel Cadle to setup meeting with Kathy and George. Keep momentum going with Rachel, then include Jacqui after her arrival in November</p>
5.	System Transformation Update	Prudence updated - mid-Central to go live on Monday.	
6.	General Business	<p>November meeting date change Lara to ask Debra, Jacqui's PA, 3rd Friday of each month mooted for 2019 dates. Lara will send these dates out.</p> <p>2019 dates Lara to send DoodlePoll to change November meeting date to welcome Jacqui. Jacqui Lunday Johnstone is starting in November as Executive Director of Allied Health, Scientific and Technical for Canterbury DHB and West Coast DHB.</p> <p>Communications update Website for CDHB and WCDHB are imminent for relaunch. Access has been advising on issues. Webmaster is fully committed to providing information with fewer barriers to gaining information. Content will be inclusive of all users, videos are captioned, jargon free and easy to understand.</p> <p>WellNow going out to letterboxes. Disability people centred article, raising awareness of patient Ben and his Mum. Employers employing people with disabilities, in the plans for future issues.</p> <p>Discussion continued regarding how best for DSG to communicate its work whether by facebook, closed discussion</p>	<p>Action point – Lara to send DoodlePoll for November meeting change</p> <p>Action point – Lara to send out DoodlePoll for 2019 dates</p> <p>Action point – Survey to be included in October agenda, relaunching survey. Mick/Kathy to discuss.</p>

		groups, video blogs. No decisions but Gordon to meet Comms about updates as part of CEO's weekly reporting.	
6.	General Business Anything that's different in a disabled person's life since we last met.	Project Search – Paul updated that American contingent has been in Christchurch this week and training has started.	
	Next Meeting	10.30-12.30, Friday October 26 th 2018 Location Design Lab The Accessibility Charter Working Group is meeting 9-10 at 32 Oxford Terrace. There will be a taxi leaving at 10am to the Design Lab.	

ITEMS FOR NEXT MEETING

- Discussion about relaunching survey (Mick/Kathy)
- System transformation update
- Progress on additional Maori/Pacific representation
- Accessibility
- Children?
- Employment
- Disability Awareness