



Manawhenua ki Waitaha

MKWT Board Hui In-Komiti

Tuesday 20 August 2019 from 1032 till 1409

@ 15 Show Place, Te Whare o Te Waipounamu, Aoraki Room, Ōtautahi

<p>Karakia Timatanga</p>	<p>Nau mai, karakia timatanga and karakia mo te kai by Wendy Dallas – Katoa.</p>																		
<p>Kai Te Hui Present</p>	<table> <tr> <td>Wendy Dallas – Katoa</td> <td>Ōnuku Trustee</td> </tr> <tr> <td>Michelle Turrall</td> <td>Tūāhuriri Trustee</td> </tr> <tr> <td>Christina Henderson</td> <td>Rāpaki Alternate</td> </tr> <tr> <td>Toriana Hunt</td> <td>Taumutu Trustee</td> </tr> <tr> <td>Ana Rolleston</td> <td>Wairewa Trustee (via Skype audio)</td> </tr> <tr> <td>Jaana Kahu</td> <td>Kaikōura Trustee</td> </tr> <tr> <td>Ngaire Briggs</td> <td>Koukourārata Trustee</td> </tr> <tr> <td>Tumanako Stone-Howard</td> <td>Rāpaki Trustee</td> </tr> <tr> <td>Ruth Chisholm</td> <td>Kaiawhina</td> </tr> </table>	Wendy Dallas – Katoa	Ōnuku Trustee	Michelle Turrall	Tūāhuriri Trustee	Christina Henderson	Rāpaki Alternate	Toriana Hunt	Taumutu Trustee	Ana Rolleston	Wairewa Trustee (via Skype audio)	Jaana Kahu	Kaikōura Trustee	Ngaire Briggs	Koukourārata Trustee	Tumanako Stone-Howard	Rāpaki Trustee	Ruth Chisholm	Kaiawhina
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Ruth Chisholm	Kaiawhina																		
<p>Nga Mate</p>	<p>George Waitai Tikao, Pere Tainui, Tatiana Pimm, Tokomaru Hammond (nee Croft), Tahitawhi Eipha-Netana, Doug Timothy.</p>																		
<p>In-Komiti</p>	<p>1.0 Kaitiaki Moni Report</p> <p>Invoices and Financial Report for 20 August 2019 adopted as a true and accurate record and payments approved and to be paid. Moved Taumutu/ Ōnuku Carried.</p> <p>1.0 – 1.1.</p>																		
<p>Trustee Only Session</p>	<p>1.2 Kaiawhina Report</p> <p>E-scholarship options either CDHB Medical Illustration or external quote. Taumutu recommend CDHB Medical Illustration in regard to setting up online application for ongoing scholarships.</p> <p>ACTION Wairewa Trustee and Kaiawhina to follow up with Medical Illustration.</p> <p>1.3 Tumuaki Report</p> <p>Acknowledging Nga Mate o Te Marama. Hui with Tā Mark Solomon and Teputi Tumuaki MKWT:</p>																		

Points of discussion

- 20 Key targets for Māori – CDHB annual business plan identifies.
- Work group to review MOU – Tā Mark Solomon and Barry Bragg CDHB representative:

ACTION MKWT represented by Teputi and Tumuaki in the first instance to attend CDHB Board Meetings starting next month. Dates forward to them by Kaiawhina to action.

Aligning with Ngāi Tahu Health and Wellbeing Team:

ACTION Invite Hana O'Regan and Amber Clark to hui-a-tau by Kaiawhina.

- Dates:
 - 29th August – John Whaanga MOH meeting, Three Trees Hotel.
 - 6th September – Burwood spinal facility blessing.
 - 7th September – Akaroa health hub.
 - 10th September – ASB facility blessing
 - 12th September – John Whaanga invite 0830 - 1030. Tā Mark Solomon invited to Mihi Whakataū, Level 3, Manawa building. CDHB to provide kai
 - 12th September – John Whaanga, He Herenga Hauora, 1030 – 1230
 - 12th September – He Waka Tapu, 1230 Maui Collective meeting.

ACTION Eru Waiti and Hector Matthews to be informed by MKWT Tumuaki of ongoing procedures with regards to Māori staff involvement with dates above.

MKWT queried the process of the ASB been given the name 'Hagley' without consultation by Manawhenua.

ACTION A letter by Teputi Tumuaki back to Facility Development Team.

ACTION 2-hour payments for MKWT attending both/either 12th September hui for John Whaanga and Maui Collective.

- Tumuaki Report shall be presented for MKWT hui – a – tau 2019 and will be distributed out to Papatipu Rūnanga.

1.4 Strategy Report

Report acknowledged. Workplan requires strategic areas to be completed by MKWT.

ACTION Nomination form to be compiled for MKWT Board members by Kaiawhina.

Secretary Trustee position to be removed from Deed. Legal advice sought.
Treasurer Trustee position rolls over to 2020.

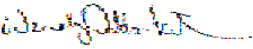
Work also required to complete 9 policies under review and signed off.

ACTION MKWT facetime online re risk management and strategy actions (8).

ACTION Wairewa and Kaiawhina to log in on their iPads.

ACTION Investigate Facetime/Zoom options by Kaiawhina.

<p>Previous Miniti</p>	<p>1.5 Previous miniti dated 16 July 2019 Board Hui Miniti adopted and corrected as a true and correct record. Moved Kaikōura/Taumutu. Carried.</p> <p>Maternity strategy MOH attended recently and recommended re-education around Turanga Kaupapa midwifery cultural competency pertinent.</p> <p>ACTION Letter to CDHB drafted to be cc'd to MKWT by Rāpaki Trustee. ACTION Kaiawhina to arrange hui with Wairewa Trustee re e-scholarship. ACTION Kaitiaki Moni to cc MKWT re e-claim form.</p>
<p>Information Documents</p> <p>General Discussion</p>	<p>1.6 Alcohol Discussion Paper:</p> <p>Having a Maori voice pertinent.</p> <p>ACTION An assurance for each MKWT Board member to inform each Rūnanga.</p> <p>1.7 ACTION Copy of letter sent to Tā Mark Solomon inviting him to MKWT Board Hui, to be sent also to Barry Bragg by Kaiawhina.</p> <p>1.8 Rūnanga Round:</p> <ul style="list-style-type: none"> • Kaikōura – new role around mental health. <p>ACTION Rural workstream meeting – Selwyn appointment to be redirected by Taumutu Trustee.</p> <ul style="list-style-type: none"> • Ōnuku – Mana Ake position vacant – recommend a Māori Principle or Board member. <p>ACTION Wairewa Trustee shall approach someone of interest.</p> <p>Facility Development rebuild design of the new building for mama and pepi including rangatahi at Hillmorton Hospital.</p> <p>ACTION Taumutu Trustee, MKWT Teputi and Tumuaki to be involved of further developments of mama and pepi building with Tumuaki to keep each other informed.</p> <p>Design showed Middlemore Hospital mama and pepi entrance has a Māori design doorway. Is there discussion around increasing bed numbers? Building design shown to MKWT.</p> <p>ACTION In November annually Facility Development Team to be invited to MKWT by Kaiawhina to showcase work to date.</p> <p>MKWT Teputi and Tumuaki have an arranged meeting at Brackenridge.</p> <p>ACTION Teputi and Tumuaki to report back to MKWT.</p> <ul style="list-style-type: none"> • Wairewa – requires MKWT Tumuaki Report. • Rāpaki – hui a tau report 2018/2019 and a vision shall be the focus moving forward. • Koukourārata – unable to attend Oral Health SDG due to other commitments.

	<ul style="list-style-type: none"> • Tūāhuriri – campaigning TRoNT Trustee representative position. General korero around mahi. When consulting manawhenua, community to approach Rūnanga, not Upoko. <p>CDHB Clinical Board disestablished earlier in the year. They have a new TOR – re established smaller group. MKWT should have been part of these discussions.</p> <p>ACTION Tūāhuriri Trustee to reply to email expressing MKWT position.</p> <p>1.9 ACTION Taumutu to arrange hui with MKWT Teputi and Tumuaki re Kaiawhina Review.</p> <p>1.10 https://www.cdhb.health.nz/health-news/ceo-update/ (ctrl then click to follow link)</p> <p>1.11 http://ccn.health.nz/FocusAreas/MaoriCaucus.aspx (ctrl then click to follow link)</p> <p>1.12 https://trendly.co.nz/Home/DHBSselection (ctrl then click to follow link)</p>
Karakia Mutunga	<p>Next MKWT Trustee Board Hui to be held on 17 September 2019 at Te Whare o Te Waipounamu.</p> <p>Hui closed at 1409. Karakia Mutunga by Katoa.</p> <p style="text-align: center;"></p> <p>Tumuaki Signature _____ Date <u>17 September 2019</u></p>

	Action	By Who	By When	Completed/Update
1.2	Hui with Medical Illustration	Wairewa/Kaiawhina	September	Completed
1.3	Attend CDHB Board meetings	Teputi/Tumuaki	Ongoing	Update
	Invite Hana O'Regan and Amber Cark to MKWT hui a tau	Kaiawhina	September	Completed
	Progress reporting to Eru Waiti and Hector Matthews	Tumuaki	August	Completed
	Letter to Facility Development Committee re issue around naming of Hagley building	Teputi/Tumuaki	August	Completed
	2-hour payments for x2 hui on 12 th Sept.	MKWT	September	Completed
1.4	Nomination form for hui a tau to MKWT	Kaiawhina	August	Completed
	Facetime strats/risks iPads logged onto facetime	MKWT Wairewa/Kaiawhina	September September	Update Completed
1.5	Letter to CDHB re maternity strategy E-scholarship E-claim form	Rāpaki Wairewa/Kaiawhina Kaitiaki Moni	September September September	Update Completed Update
1.6	Alcohol discussion paper to Rūnanga	MKWT	September	Completed
1.7	Barry Bragg invite to MKWT Board Hui	Kaiawhina	September	Completed
1.8	Selwyn appointment Mana Ake appointment Involved with mama/pepi building dev. Invite Facility Dev. Committee Nov. Report back to MKWT re Brackenridge Email to Clinical Board	Taumutu Wairewa Taumutu/Teputi/Tumuaki Kaiawhina Teputi/Tumuaki Tūāhuriri	September September Ongoing November September September	Completed Completed Completed Completed Update Completed
1.9	Kaiawhina review	Taumutu/Teputi/Tumuaki	September	Completed
July 1.9	Travel mileage MOTION to be discussed	MKWT	August	Update
July 1.13	Review & approve travel policy	MKWT	In future	Update
June	Elevated pitch developed	MKWT	July	Update

	Conflict of Interest Register
TRUSTEES	
Ōnuku WendyDallas-Katoa (Tumuaki)	MKWT Ōnuku Representative (Chair), Ōnuku Rūnanga member, IHI Research – researcher, Rapaki Branch MWWL, NZBA Māori Advisor Board, He Hono Wahine (RANZCOG), CDHB – CPHAC, Te Kahui o Papaki ka Tai (Māori Primary Health Advisory Group), Greater Healthy Christchurch, Māori Development Research Komiti, Population and Access (Otago University – Canterbury), Population Health & Access SLA, CCN Māori Caucus Group member
Tūāhuriri MichelleTurrall (Teputi Tumuaki)	Alternate Representative TRONT; PHO Director – Christchurch PHO; Executive Committee Tūāhuriri; Child and Youth Workstream; Grievance Panelist Te Poutama Arahi Rangatahi
Kaikōura Jaana Kahu	Te Rūnanga o Kaikōura member; Rural work stream CCN; Te Tai o Marokura Trustee; Te Rōpu Arahi (Gov. NZRGP Network); Māori caucus CCN
Taumutu Toriana Hunt	Family Advisory Committee; CDHB employee; New Zealand Children and Youth Clinical Network
Koukourārata Ngaire Briggs	Te Rūnanga o Koukourārata member; Oral Health Service Development Group
Rāpaki TumanakoStone-Howard	Co-Design of Maternity; CDHB employee
Wairewa Ana Rolleston	Christchurch Primary Health Organisation; CDHB Hospital Advisory; Manawhenua Ki Waitaha Wairewa representative; Staff member, New Zealand Police
ALTERNATES	
Koukourārata Elizabeth Cunningham	Te Rūnanga o Koukourārata Manawhenua Alternate; Representative on TRONT for Koukourārata; Councillor Environment Canterbury; Chair Rāpaki Branch M.W.W.L
Rāpaki Christina Henderson	Alternate Representative TRONT; Te Hapū o Ngāti Wheke
Wairewa Maire Kipa	
Ōnuku Ngaio Tuari	

