

In person

Grant Cleland (Chair), Allison Nichols-Dunsmuir, Lara Williams (minutes), Janet Geddes, Mick O’Donnell, Kathy O’Neill, Irena De Rooy, Paul Barclay, Shane McInroe, Dan Cresswell (Meeting Assistant).

Via Zoom:

Joyce Stokell, Scott (Interpreter), Shosh (Interpreter), George Schwass, Helen Thorne, Dave Nicholl, Susan Wood, Rāwā Karetai,

Apologies:

Malu Tulia, Esala Vacamakawai, Sekisipia Tangi, Waikura McGregor, Jane Hughes, Akira Le Fevre (P&C) , Jacqui Lunday-Johnstone, Rose Laing.

	<b>AGENDA ITEM</b>	<b>SUMMARY OF DISCUSSION</b>	<b>ACTION POINTS</b>
1	Welcome Karakia Apologies received Introduction	By Grant Cleland By Grant Cleland Apologies as above By everyone	
2	Any conflicts of Interest  Review and approval of previous minutes  Action Points from Previous Minutes – including outstanding actions	None  September minutes approved. <b>Actioned:</b> Paul will provide membership forms to Esther Vallero for CALD replacement <b>Actioned:</b> Covid booklet, Mick will provide when ready later in year. Allison asked to keep track of questions coming in, Mick will do. <b>Actioned:</b> Paul met with interpreter service, issues raised. Sue Rattray, Customer Services has potential solution. Work in Progress. <b>Actioned:</b> Helen contacted George about ED mobility parking. Ongoing issues culminating to cause parking backlog. Patients acute care, 24 hours full.  Outstanding points at end of minutes.	

3	<p>Covid 19/Omicron Response Update:</p> <ul style="list-style-type: none"> <li>• Identify and discuss the experience and issue for disabled people during the current Omicron pandemic at a local and national level</li> <li>• General Update from Kathy and Allison regarding the response.</li> </ul>	Not discussed	
4	<p>Continued Review of Disability Action Plan (DAP):</p> <ol style="list-style-type: none"> <li>a. Progress Update from Paul Barclay</li> <li>b. Letter about what the DSG thinks the Hub needs to consider in terms of disabled people and whanau – Grant</li> <li>c. New consumer representation on the Pegasus Clinical Quality Advisory Board</li> <li>d. The purpose of the Pegasus Clinical Quality Advisory Board</li> <li>e. Accessible Information Working Group – Update</li> <li>f. Disability Equity Training – Update</li> </ol>	<p>Letter from DSG on Hub recommendations for disabled people and whānau.</p> <p>Pegasus Clinical Advisory Board, provide 2 Reps – Rawa &amp; Paul</p> <p>Discussion on DSG (steering) and AIWG (working). AIWG meeting held 13<sup>th</sup> of Oct. Opportunities going forward to be discussed on 10<sup>th</sup> Nov. Mandatory disabled equity training fully supported by DSG. Based on Capital and Coast DHB Health training. Grant &amp; Paul will discuss with Learner Governance Group training on 22<sup>nd</sup> Nov</p>	<p><b>Action point:</b> Grant to write letter to Peter Bramley and Vince Barry.</p> <p><b>Action point:</b> Email Grant with interest by Friday 4<sup>th</sup> Nov</p> <p><b>Action point:</b> Grant/Paul to provide update after 22 Nov Meeting.</p>

	<p>g. Pegasus PHO Disability Training – Update</p> <p>h. Physical Access Working Group: Progress with Facilities and Infrastructure Office?</p> <p><b>Next Meeting Actions:</b></p> <ol style="list-style-type: none"> <li>1. Recap DAP Progress.</li> <li>2. Further Updates from Akira, Janet/Helen, Rosie and Jane</li> <li>3. Areas to discuss at Next Meeting: <ul style="list-style-type: none"> <li>• What are the lessons learnt from the Covid Response?</li> <li>• Any new actions that need to be included in the plan now being part of Te Whatu Ora?</li> <li>• Priorities for 2023?</li> <li>• Where are our DSG membership gaps?</li> <li>• What resources do we need to coordinate and implement the plan?</li> </ul> </li> </ol>	<p>Grant &amp; Paul met with Anna Thorpe disability training for Medical Practices/Pharmacies in 2023. She will come back to us once she has spoken with the Pegasus Education Team.</p> <p>Re-establish Physical Access Group. Grant to contact Infrastructure Office.</p>	<p><b>Action point:</b> Grant to contact infrastructure office and the other members of this group to meeting Allison to provide Grant with ToR</p>
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	<p>i. Jacqui, Paul &amp; Rāwā re Consumer Hui</p> <p>j. Membership – Replacements for Harpreet and Simon, Extra Member from Deaf Community</p> <p>k. Determine what/if should be added to a WorkPlan in relation to lessons learnt identified in the discussion about COVID</p> <p>l. Any updates from other areas of the plan?</p>	<p>Irena presented for Jacqui. Three consumer hui held including West Coast and Canterbury. Stocktake of pool of consumers. Voice of consumers expectations and building what we have. Face to face hui planned for 29 December – Grant. Paul &amp; possibly Rawa attending.</p> <p>Victoria Green and Joyce will be attending from Deaf community – Grant to meet with them. Further discussion required re other replacements.</p> <p>Notes made from Grant.</p>	<p>Presentation and Code of Expectation attached.</p> <p>Grant to meet</p> <p>Paul to discuss CALD rep with Ester</p> <p>Discuss at Nov Meeting</p> <p>Grant to update template</p>
5	Process to update the Priority Actions for 2023	<p>Icons, will be discussed in AIWG. Rāwā added advice has been given on icons discussion.</p> <p>Training and licence needed to use images.</p> <p>Is our priority written documents or website? Sufficiently covered in the Disability Action Plan. AIWG will consider and report back.</p>	<p><b>Action point:</b> To be discussed at AIWG.</p>
6	Progress Update from Paul Barclay	Not discussed	
7	Health NZ Update	Not discussed	
8	Any other general business?	<p>Aurecon workshop. Anyone welcome to reply as individuals. Any disability consumer voice helps suppliers. Won't be paid as part of DSG.</p> <p>Plain Language Act passed in Parliament this week. How does that fit into our documents/website?</p> <p>Complaints re parking incidents are registered. Quality Team can provide report.</p>	<p><b>Action point:</b> on future agenda for Susan to provide report for AIWG to action.</p>

9	Anything that's different in a disabled person's life since we last met.	Looking to market disability equity training for all staff to mark International Disability Day in December. This will be noted for Panui newsletter.	Paul to work on this
8	Next meeting	<b>The next meeting will take place 25 November, 32 Oxford Terrace, 2.11.</b>	

<b>SUMMARY OF ACTION POINTS</b>			
<b>Date</b>	<b>Subject</b>	<b>Action</b>	<b>By</b>
28 October	Governance	Report back on system governance	Jacqui
28 October	AIWG & Equity Training	Grant & Paul will report back about these AIWG & Equity Training.	Grant/Paul
28 October	Physical Access Working Group	Grant to contact infrastructure office and member of this group	Grant
28 October	Pegasus Equity training	Meeting to be held with Anna, Grant and Paul about the next stage. Update at Nov DSG Meeting	Paul
28 October	Consumer Hui & Work on the Code of Expectation	Report back after 29 Nov Hui	Jacqui, Grant & Paul
28 October	Covid equity response	Write letter to Peter Bramley and Vince Barry. DSG Hub recommendations for disabled people and whānau.	Grant
28 October	Disability Equity Training	Grant/Paul to report back after meeting with Learner Governance Group on 22 <sup>nd</sup> Nov	Grant/Paul
28 October	Review of DAP	Updates to be provided	Akira, Janet/Helen, Jane and Rosie
28 October	Complaints including parking	on future agenda for Susan to provide report for AIWG to action.	Susan