

Update on action points @ 16th October

1. October Agenda will be to discuss 2020 plan - **done**
2. Bios and structure and 2010 minutes updated for website – **done**, ready to be sent to website. Has been sent to Anna Craw for new board - **actioned**
3. Sue – **actioned**. Invite sent to discuss remuneration. Sue is confirmed for November.
4. David Meates to be invited – **outstanding**
5. Phillipstown Hub support letter – **outstanding**
6. RMAG support letter – **outstanding**
7. Information pack for new members - **done**
8. Nomination form – **done**, will be on agenda



**Notes of CDHB Consumer Council Meeting held at Print Place
11.30am Monday 30 September 2019**

In the absence of Lara Williams, notes were taken by Joanne Gumbrell.

Attendees: Zhiyan Basharati (Chair), Miles Jackson (Deputy Chair), Henare Edwards, Julie Whitla, Julie Shepherd, Darryn Williamson, Pauline Mohi, Joanne Gumbrell, Sue le Mesurier, Mike Button, [REDACTED], Wayne Turp.

Apologies: Lara Williams, Gary Endacott, Tom Scott, Toe Smith, Sue Nightingale.
Motion: "That apologies be accepted." Julie Whitla, Pauline Mohi

Minutes: Correction: General Business: Attendance at meetings: delete "without apology".
Motion: "That, with correction, minutes be signed as true record".
Darren, Miles

Speaker: Dr Nigel Millar, Chief Medical Officer, Southern DHB gave a presentation entitled *Our Health Information – What happens to it?* about *Health One* a data base which keeps everyone's health records and is accessed by appropriate health providers e.g. GPs, hospitals, pharmacists etc. A question was asked about when patients can access their own records.
Agenda Item for October Meeting: "That CC lobby the CEO regarding this issue".

Speaker: Kathy O'Neill, Team Leader, Disability Action Plan talked about a recent public consultation. There are to be Disability Awareness Programmes to listen to consumers and work towards improvements in the health system.
Action: Request notes of Kathy's talk. Has been circulated by Lara since meeting.

General Business

1. Next Meeting agenda to discuss next year's plan
2. Bios are to be undated on the website: Send any changes to Lara.
3. Remuneration for CC members' time. Henare noted that some CDHB group members are remunerated for time spent on DHB work.
Motion: "That CC members be remunerated for their time spent attending meetings". Henare, Pauline
After discussion with Wayne it was decided that Sue Nightingale be asked to meet with the CC members at the October meeting.
Action: An invitation, outlining reasons for her attendance, be sent to Sue Nightingale.
4. Meeting with CEO.
Action: "David Meates be formally invited to attend a CC meeting".
5. Philipstown Hub. Henare and Pauline had met with Mary Anne, Community Development Co-Ordinator at the Hub, regarding a medical facility at Philipstown. The old Philipstown School (land still under ownership of the Ministry of Education) could be used. Henare had contacted Nga Tahu. Te Runanga o Nga Maata Waka had taken it to the iwi at Tuahiwi.
Motion: "That the CC support all organisations in their deliberations over this initiative."
Action: Zhiyan to send letter to ??????
6. Restraint Approval Monitoring Group (RMAG). Julie's report from RAMG meeting regarding resourcing for a Behavioural Emergency Team (BET) for ED was discussed. This project has been underway for 18 months. Wayne spoke about hospital security now getting training to help with handling the 'difficult behaviours' that present mainly during night shifts.
Motion: That the CC support the resourcing of this.
Action: That the CC send a supporting letter to RMAG.
7. **Thanks.** Miles thanked members for attending meetings on behalf of the CC.
Joanne had spent a whole day filming for the Pressure Injury training video. She is concerned about the amount of jargon used in the health system which could be confusing for patients.
Julie having attended a credentialing session wondered about the need for a CC member to attend.

Action: Suggested that CC has an information pack for members.
(8th October, note from Lara. An information pack is sent to members on joining. This includes Glossary of Terms and Acronyms Commonly Used in Health. Any members wanting this resent, contact Lara).

8. Extension of membership

Miles and Zhiyan are requesting renewal of their positions.
Nomination forms to be sent asap with a view to interview in November.
Vacant positions: Refugee and Migrant Health, Family and Child Health, Men's Health.

Action: Lara to send nomination forms to people on request. Also send to CC members who may have people nominate.

9. Interview questions.

Action: Joanne to further amend and send to members.
For October agenda.

10. Xcelr8, 4 November 3pm, Print Place. Julie S, Pauline and Miles will attend.

Next Meeting 11.30am Monday 21 October at Print Place.