

CORPORATE OFFICE

Level 1
32 Oxford Terrace
Christchurch Central
CHRISTCHURCH 8011

Telephone: 0064 3 364 4160
Fax: 0064 3 364 4165
carolyn.gullery@cdhb.health.nz

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RE: OFFICIAL INFORMATION ACT REQUEST CDHB 10283

I refer to your email dated 26 February 2020 requesting the following information under the Official Information Act from Canterbury DHB.

1. A cost break down of Christmas party allocations for each branch, including head office, for the year 2019.

There is no Staff Christmas Party per se, but the Canterbury DHB does provide a free staff meal around the Christmas period as a gesture of appreciation to staff. These meals are held at Ashburton Hospital, Christchurch hospital, Hillmorton Hospital, Princess Margaret hospital, Burwood Hospital and at the Corporate Offices in Oxford Terrace. In December 2019 Wellfood* provided Staff Christmas functions with food at a cost of \$37,944.59 (GST exclusive). **Note:** There was no separate Canterbury DHB board Christmas function. The board were invited to the Oxford Tce function.

This cost relates solely to food and catering provision as no alcohol is permitted and no venue hire, or entertainment costs were incurred. Please note that the Canterbury DHB employs more than 11,000 staff (including full time and casual).

*Wellfood is owned and operated by the Canterbury DHB and provides catering, patient meals, meals on wheels and runs on-site cafes. Owning and operating this service gives Canterbury DHB greater flexibility and oversight and any profits from catering and café sales goes back into the Canterbury health system.

2. A cost break down of all end-of-year bonuses allocated in the year 2019 by person and job title.

There were no bonus payments paid in the 2019 calendar year.

3. A cost break down of all international travel taken by the Chief Executive, paid for by the ministry in the year 2019. a) I would like it stipulated where the Chief Executive travelled and what the purpose was.

There was no international travel taken by the Canterbury DHB Chief Executive, paid for by either the Ministry of Health or the Canterbury DHB in the 2019 calendar year.

I trust that this satisfies your interest in this matter.

Please note that this response, or an edited version of this response, may be published on the Canterbury DHB website after your receipt of this response.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Carolyn Gullery', with a long, sweeping underline.

Carolyn Gullery
Executive Director
Planning, Funding & Decision Support