

Canterbury

District Health Board

Te Poari Hauora o Waitaha

CORPORATE OFFICE

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23 July 2018

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RE Official information request CDHB 9889

We refer to your email dated 5 July 2018 requesting the following information from Canterbury DHB under the Official Information Act regarding fraudulent employee expense or pay claims for the last five years.

- 1. Please provide the number of cases investigated by Canterbury DHB's internal audit team that resulted in uncovering fraudulent expense or pay claims for the past five years. The claims may have been made by full or part-time employees, contractors, locums – any type of employee. Please provide details relating to each fraudulent or dishonest claim.**

For example;

- **The type of job position and sex of the employee who made the claim, ie doctor, nurse, manager etc;**
- **The amount claimed for;**
- **The amount discovered to be fraudulent/dishonest;**
- **What action was taken, whether the person was fired;**
- **Whether the money was paid back/recovered and if so how;**
- **What the claim was for; eg claim for conference fees when did not attend, etc;**
- **What processes were set up or changed to prevent such claims being made in the future and when that was done.**

There have been no cases of fraudulent expense or pay claims reported to Canterbury DHB Internal Audit for investigation over the past five years.

The Canterbury DHB has clearly established policies and procedures for the authorising and processing of claims. These controls include separate processor, checker and approver checks and evidentiary documentation of the controls carried out.

If fraud is reported to Internal Audit the Canterbury DHB has an established Fraud Policy, and the Chief Executive is responsible for determining what actions will be taken before, during and after the investigation. The results of any investigations will be reported to the CEO who will determine what further actions will be undertaken.

Where an investigation identifies sufficient evidence of serious wrongdoing, the policy is to dismiss the person(s) or terminate any contract involving that person and to lay a complaint with the Police for criminal prosecution.

I trust that this satisfies your interest in this matter.

Please note that this response, or an edited version of this response, may be published on the Canterbury DHB website ten working days after your receipt of this response.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Carolyn Gullery', with a long, sweeping underline.

Carolyn Gullery
Executive Director
Planning, Funding & Decision Support