

CORPORATE OFFICE

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9(2)(a)

RE Official Information Act request CDHB 10577

I refer to your email dated 30 March 2021 requesting the following information under the Official Information Act from Canterbury DHB. Specifically:

1. **Does your organisation have a policy or guidelines in relation to charging requestors for supplying information under the Official Information Act 1982?**
2. **If yes, please supply a written copy of the policy/guideline, including grounds for seeking costs for supplying information, charges for photocopying, scanning or other copying of information and the hourly rate for staff time in compiling requests?**
3. **If not, what does your organisation charge for photocopying, scanning or other copying of information and what is the hourly rate for staff time in compiling requests?**

Canterbury DHB does not currently have a policy regarding charging or payment for providing information for Official Information Act requests, but would follow the guidelines as laid out by the Ombudsman should we decide to charge for supplying information in response to a request;

<https://www.ombudsman.parliament.nz/sites/default/files/2019-08/Charging%20August%202019.pdf>

In the 12 months from 01 January 2020 to December 31, 2020:

4. **How many requests for information under the Official Information Act did your organisation receive?**
5. **Of these, in how many was the requestor advised that they would incur charges for copying and staff time, or any other reason?**
6. **In how many of these, did the requestor pay the required charge for supplying of information?**
7. **In total, how much did your organisation receive in payments for supplying information under the OIA?**
8. **What were the largest 10 amounts paid by requestors in charges for fulfilling OIA requests?**

During the calendar year 2020, Canterbury DHB received and responded to 276 Official Information Act requests. None of these requestors were notified of any potential charges and consequently no payment was received.

I trust this satisfies your interest in this matter.

Please note that this response, or an edited version of this response, may be published on the Canterbury DHB website after your receipt of this response.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'R La Salle', is positioned above the typed name.

Ralph La Salle
Acting Executive Director
Planning, Funding & Decision Support