

Attendees: Gordon Boxall (Chair), Allison Nichols-Dunsmuir, Simon Templeton, Kathy O’Neill, Dave Nicholl, Tyler Brummer, Jacqui Lunday Johnstone, Sekisipia Tangi, Kathryn Jones, George Schwass, Mick O’Donnell, Waikura McGregor, Lara Williams (Administrator)

Guests: Disability Support Advisory Committee (DSAC) members - Hans Wouters, Thomas Callanan
Erin Wilmshurst, Hannah Gordon (The Canterbury Initiative)
Matt Elliott, CDHB Webmaster

Apologies: Susan Wood, Jane Hughes, Kay Boone, Catherine Swan, Ngaire Button, Paul Barclay, Maureen Love

	Agenda Item	Summary of Discussion	Action/Who
1	Karakia Timatanga	Gordon welcomed the group and Waikura provided a karakia	
2	Apologies above Previous minutes, matters arising and any conflicts of interest for today’s agenda items	Welcome to Hans Wouters and Thomas Callanan, DSAC members. Conflicts of interest - none. Matters Arising – none. July minutes passed as correct record.	
3	Discussion on how to strengthen the interface between DSG and DSAC	DSG acknowledged the need to strengthen link to DSAC; relating to discussions, activities, priorities. Noting the DSAC strategic and advocacy roles, DSG analysis and action roles Suggested consideration for DSAC members to attend DSG meetings. Either an ongoing member or revolving members to attend when they are able.	Action point: DSAC to be invited to DAG hosted events. Action point: Kathy to follow up with DSAC re members attending DSG meetings
4	Transition from Paediatric to Adult Service. Presentation of Project Recommendations	Nikki Scott gave an overview of journey so far that has led to their recommendations. The aim is for uninterrupted healthcare for 16 year olds from Paediatrics into adult services, with roles and responsibilities known and accepted. DSG members and group as a whole are available to assist with the Transition project as needed.	Action point: Presentation circulated with these minutes. Action point: Nikki and Erin will discuss potential for Canterbury Initiative work to assist Transition project.
5	Health Pathways and HealthInfo	Erin Wilmshurst explained the web based information used in the CDHB and Primary Care by clinicians (Hospital HealthPathways, Community HealthPathways and AlliedHealthways).	Action point:

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		<p>Discussion canvased suggestions to improve the disability content integrated into on HealthPathways as this is an important source of information for clinicians.</p> <p>DSG advised that disability relevant information needed be linked to sources already used by clinicians. The information needs to be developed with lived experience input ‘nothing about us without us’. Case studies and clinical information are both important, as is the language used. Health Pathways has great potential in improving disability awareness among clinicians.</p> <p>Hannah Gordon provided overview of HealthInfo, information developed for public use. Suggestions that reading level of this material be reviewed, with a view that some information could be put in ‘Easy read’ format.</p>	<p>Erin’s presentation to be circulated with minutes.</p> <p>Action point:</p> <p>Erin to consider the development of Health Pathways disability content, with a process that is inclusive.</p> <p>Action point:</p> <p>Erin to provide DSG feedback to Canterbury Initiative action team.</p> <p>Action point:</p> <p>Kathy will note this discussion for the Disability Action Plan refresh.</p>
6	Request for endorsement of Vision Australia link for all CDHB windows users	<p>Matt Elliott – CDHB Webmaster presented https://www.visionaustralia.org/services/digital-access/document-accessibility-toolbar</p> <p>This is a free tool to help us create/amend documents that meet accessibility standards (eg able to be read by screen readers, etc).</p> <p>Endorsement sought to sponsor this so ISG can implement this software to Windows users.</p> <p>Discussion of benefits including providing information that is accessible to everyone.</p> <p>Agreed to take this forward and to involve Paul Barclay.</p> <p>DSG supportive but could use more information before endorsing. It.</p>	<p>Action Point:</p> <p>DSG will ask Paul Barclay to assess this software</p>
7	Information Accessibility Charter	<p>There is a national Accessibility Charter relating to information in the state services. This has caused some confusion re the Canterbury Accessibility Charter that addresses the built environment.</p> <p>The tool above could be useful in helping CDHB to improve accessibility of its documents.</p>	<p>Action Point:</p> <p>Kathy and Mick have been asked to check on whether CDHB has signed Information Accessibility Charter, and ensuing work plan</p>
8	General Business Accessibility Working Group Update	Allison gave AWG update.	

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	<p>Follow up on Employment Forum held 5 July</p> <p>Update on the refresh of the Action Plan</p>	<p>AWG will meet Project team members for Hillmorton on 14th August, re fully integrating accessibility into design and build processes.</p> <p>National surveys – inpatient and primary care Patient Experience Surveys will include disability status questions. CDHB will also include disability questions in their outpatient surveys. We will then have information on any disparities in experience related to disability, useful to identify priorities and assess progress.</p> <p>Tyler is writing up a summary of recommendations of this very successful forum. His team so far has identified that we need to focus on: changing people’s perceptions: using a strengths based approach; capturing people’s experience; partnering with agencies and organisations, including MSD; supporting hiring manager to address unconscious bias and myths; reviewing the application form; reviewing the information provided to hiring managers.</p> <p>P&C are considering setting up an employee advisory group and are looking at psychometric testing.</p> <p>P&C will work with any managers who believe they may have roles that may be suitable for people with disabilities.</p> <p>Plans under way for refresh of DSG membership, noting especially that we now have diminished voice of lived experience after Prudence and Hayley’s membership ending.</p> <p>Recruitment and selection are planned over the next 5 months.</p>	
9	Anything that’s different in a disabled person’s life since we last met.	Nothing added.	
10	Next Meeting	<p>Next meeting Friday 23 August 2019</p> <p>11am-1pm</p> <p>32 Oxford Terrace</p>	