



Manawhenua ki Waitaha

**MKWT Board Hui**


**Tuesday 19 March 2019 from 1033 till 1435**

@ 15 Show Place, Te Whare o Te Waipounamu, Kahuraki Room, Ōtautahi

<b>Karakia Timatanga</b>	Nau mai, karakia timatanga and karakia mo te kai by Wendy Dallas – Katoa	
<b>Kai Te Hui Present</b>	Wendy Dallas – Katoa Ana Rolleston Toriana Hunt Jaana Kahu Ngairie Briggs Michelle Turrall Tumanako Stone-Howard Ruth Chisholm	Ōnuku Trustee Wairewa Trustee (arrived 1044) Taumutu Trustee Kaikōura Trustee Koukourārata Trustee Tuahiwi Trustee (arrived 1123) Rāpaki Trustee Kaiawhina
<b>Manuhiri Visitors</b>	Amber Clarke	Ngāi Tahu – Social and Wellbeing
<b>Tuku Aroha Apology</b>	Ben Van Tongeren	Diligent
<b>Nga Mate</b>	Janey Davis; 50 lives with recent events. Ka mihi matou ki te wareware matou ki te mahara ki etahi kua pahemo.	
<b>Trustee Only Session</b>	1.0 No Upcoming Hui Declared 2.0 Disclosure of Conflict – Taumutu re: Mental Health Proposal For Change 3.0 No Health and Safety Issues – none reported to Kaiawhina 4.0 No new Rūnaka Representative Appointments 5.0 Policy and Procedures – Kaikōura to address 6.0 Komiti 6.1 Workforce Development (Ōnuku, Rāpaki, Wairewa) 6.2 Scholarship (Ōnuku, Tūāhuriri) 6.3 Ngāi Tahu Health Summit (Koukourārata, Kaikōura, Tūāhuriri, Rāpaki) 6.4 Strategy (Taumutu, Tūāhuriri, Kaikōura)	
<b>Manuhiri</b>	Overview of Board Hui Agenda.  7.0 Amber Clarke arrived at 1100 - 1215.  7.1 MKWT Representatives: Iwi can offer advice. If not related to CDHB then MKWT defer to Papatipu Rūnaka Social and Wellbeing Representative.	

	<p>7.2 MKWT have Komiti to filter vacancies. Reciprocal relationship between Iwi &amp; MKWT strengthened.</p> <p><b>MOTION</b> Appointments Workforce Development Komiti with Tūāhuriri to compile an information sheet to describe representative by April Board Hui. Moved Kaikōura/Tūāhuriri Carried.</p> <p>7.3 Te Rautaki Hauora 2017 – 2025: MKWT to have a clear statement supporting this strategy. Rūnaka aware of this document. Consider MKWT to align 2019 - 2022 strategy with Te Rautaki Hauora. MKWT to present document to CDHB and inform Iwi.</p> <p>7.4 Ko Tahu Ko Au: Pepi, Tamariki &amp; Rangatahi packages; comments from Papatipu Rūnaka; mapping for service provisions e.g. Kaumatua; Health Deprivation Maps; whānau survey.</p> <p>7.5 Manawhenua Representatives on Tiriti DHB Board's: consider Hui-A-Rohe to kororero around priorities, issues and consistencies.</p> <p>7.6 Cultural Competencies: whānau continue to experience institutional racism. Strategies and advice from Iwi at Government level and operational level at Rūnaka level.</p> <p>7.7 Amber always welcome to contact MKWT and meet as necessary.</p> <p>7.8 CDHB relationship with MKWT: Hui with John Wood, MKWT Teputi and Tumuaki before MKWT April Board Hui re: reporting &amp; monitoring to MKWT, marae invite or Te Whare o Te Waipounamu.</p> <p><b>ACTION</b> Kaiawhina &amp; Tumuaki to arrange hui date &amp; time.</p> <p>7.9 Te Pou Here – workforce development package Ngāi Tahu specific planned for the future. Need to register. Linking with students, professions and rohe.</p>
<b>Previous Miniti</b>	8.0 Previous miniti dated 19 February 2019 Miniti adopted and corrected as a true and correct record. Moved Ōnuku/Kaikōura Carried.
<b>Kaitiaki Moni</b>  <b>In-Komiti</b>	9.0 Invoices and Financial Reports for 19 March 2019 approved as a true and accurate record and payments approved and to be paid. Moved Ōnuku/Tūāhuriri Carried.  9.1 – 9.5
<b>General Business</b>	<p>10.0 iPads: Ben will attend MKWT April Board Hui. All training to be completed with MKWT Board Members. Diligent encourage paper light. Case &amp; pens coming. Taumutu &amp; Kaiawhina Diligent administrators. AON Insurance to cover.</p> <p><b>ACTION</b> Kaikōura/Kaiawhina to draft a general iPad policy e.g. members to pay for excess; for work purposes.</p> <p>General kororero around internet data packs.</p>

	<p><b>ACTION</b> Kaitiaki Moni to purchase 8 SIM cards with \$50 data loaded for MKWT April Board Hui.</p> <p>11.0 CDHB questioning to change CCN Māori Caucus name. MKWT approached by CCN Administrator.</p> <p><b>ACTION</b> Tumuaki to send email of response to CCN Administrator relaying MKWT whakāro.</p> <p>12.0 Ashburton SLA boundaries for MKWT as just Waitaha and not MKWT role. Build relationship with Arowhenua.</p> <p><b>ACTION</b> Kaiawhina to email response on behalf of MKWT re: Ashburton SLA vacancy.</p> <p>13.0 Mental Health Proposal For Change: Noted, Pou Whirinaki considering to be Cultural Advisor and, additional education for Cultural Competency. Support FTE and additional staff. Not support Pou Whirinaki as educator for non-Māori Cultural Competency.</p> <p><b>ACTION</b> Tūāhuriri to email letter of response re: Mental Health Proposal For Change.</p> <p>Pathway House: approached Tūāhuriri for Blessing Whare however was already named.</p> <p>Mana Ake: Approached Tumuaki seeking advice around Cultural Competency. Advised Hiko Cultural Competency with invitation to Tūāhuriri.</p> <p>14.0 Hurunui Māori Representative vacancy seeking a clinical representative.</p> <p><b>ACTION</b> Tumuaki to follow up re: Hurunui vacancy.</p> <p>15.0 Annette Finlay letter seeks MKWT endorsement. Mana sits with them. Note if title grammatically correct. Same tohu. MKWT endorse any organisations that benefits Māori health outcomes</p> <p><b>ACTION</b> Kaiawhina to write letter of response to Annette Finlay.</p> <p>16.0 Maui Collective Strategy Plan: confusing and needs more work before tabled at MKWT.</p> <p>17.0 Institute of Directors: MKWT training to be priority.</p> <p><b>ACTION</b> Kaiawhina to book in IoD Māori package.</p> <p>18.0 Scholarship: Encouraged to disseminate.</p> <p>19.0 15 miniti Board Review patai: to defer to April Board Hui.</p> <p>20.0 <b>ACTION</b> MKWT bouquet card/letter to all CCN Māori Representatives by Kaiawhina.</p>
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	<p>21.0 Kaiawhina Report attached.</p> <p>22.0 Rōpū Round</p>
<b>Karakia Mutunga</b>	<p>Next MKWT Trustee Board Hui to be held on 16 April 2019 at Te Whare o Te Waipounamu.</p> <p>Apology for April Board Hui by Taumutu.</p> <p>Hui closed at 1435. Karakia Mutunga by All Katoa.</p> <p style="text-align: center;"></p> <p>Tumuaki Signature _____ Date <u>16 April 2019</u></p>

	<b>Action</b>	<b>By Who</b>	<b>By When</b>	<b>Completed/Update</b>
<b>Feb</b>	Korerorero re Kaitiaki of all Taonga	Tumuaki/Strategy Komiti	March	Update
	Asset Policy to be drafted	Kaikōura/Kaiawhina	March	Completed
	Diligent invoice to be paid on receiving	Kaitiaki Moni	March	Update
	Diligent training completed	MKWT	March	Update
	Board review	Kaikōura	March	Update
	Scholarship application reformatted	Kaiawhina	March	Update
<b>March</b>	Compile iPad policy	Kaikōura/Kaiawhina	April	Completed
	Purchase 8 SIM cards with \$50 data loaded	Kaitiaki Moni	April	Completed
	Email to CCN Administrator re: change CCN Māori Caucus name	Tumuaki	March	Completed
	Email to CCN Administrator re: Ashburton SLA representative position	Kaiawhina	March	Completed
	Letter of response re: Mental Health proposal for Change	Tūāhuriri/Kaiawhina	April	Update
	Follow up re: Hurunui representative vacancy	Tumuaki	April	Update

	Response letter to Annette Finlay	Kaiawhina	April	Completed
	Book IoD Māori package	Kaiawhina	April	Completed
	Bouquet card to all CCN Māori Representatives	Kaiawhina	June	Completed

<b>Conflict Of Interest Register</b>	
<b>Ōnuku</b> Wendy Dallas-Katoa (Tumuaki)	<i>MKWT Ōnuku Representative (Chair), Ōnuku Rūnanga member, IHI Research – researcher, Rapaki Branch MWWL, NZBA Māori Advisor Board, He Hono Wahine (RANZCOG), CDHB – CPHAC, Te Kahui o Papaki ka Tai (Māori Primary Health Advisory Group), Greater Healthy Christchurch, Māori Development Research Komiti, Population and Access (Otago University – Canterbury), Population Health &amp; Access SLA, CCN Māori Caucus Group member</i>
<b>Tūāhuriri</b> Michelle Turrall (Teputi Tumuaki)	<i>Alternate Representative TRONT; PHO Director – Christchurch PHO; Executive Committee Tūāhuriri; Child and Youth Workstream; Grievance Panelist Te Poutama Arahi Rangatahi</i>
<b>Kaikōura</b> Jaana Kahu	<i>Te Rūnanga o Kaikōura member; Rural work stream CCN; Te Tai o Marokura Trustee; SIA Child Youth SLA; Te Rōpu Arahi (Gov. NZRGP Network); Māori caucus CCN</i>
<b>Taumutu</b> Toriana Hunt	<i>Family Advisory Committee; CDHB employee</i>
<b>Koukourārata</b> Ngaire Briggs	<i>Te Rūnanga o Koukourārata member; Oral Health Service Development Group</i>
<b>Rāpaki</b> Christina Henderson	<i>Alternate Representative TRONT; Te Hapū o Ngāti Wheke</i>
<b>Koukourārata</b> Elizabeth Cunningham	<i>Te Rūnanga o Koukourārata Manawhenua Alternate; Representative on TRONT for Koukourārata; Councillor Environment Canterbury; Chair Rapaki Branch M.W.W.L</i>
<b>Wairewa</b> Ana Rolleston	<i>Christchurch Primary Health Organisation; CDHB Hospital Advisory; Manawhenua Ki Waitaha Wairewa representative</i>
<b>Rāpaki</b> Tumanako Stone-Howard	<i>Co-Design of Maternity; CDHB employee</i>