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9(2)(a)

RE Official information request CDHB 10433

I refer to your email dated 25 September 2020 requesting the following information under the Official Information Act from Canterbury DHB regarding a notice on the Canterbury DHB website which advises that the medical oncology department at Christchurch Hospital is running below its usual capacity due to “planned and unplanned leave”.

Specifically:

- **The total number of staff working in the medical oncology department at Christchurch Hospital between March 1, 2020, and September 25, 2020;**
- **The total number of these staff who took leave of any kind in the same timeframe;**
- **The total number of leave days taken by these staff members in the same timeframe. Please break this number down by the type of the leave taken (including but not limited to annual leave, stress leave, bereavement leave, psychological leave, etc).**

I also request the following:

- **The total number of staff working in the medical oncology department at Christchurch Hospital for the next six months (starting 25 September 2020);**
- **The total number of these staff who have leave scheduled in that timeframe;**
- **The total number of leave days scheduled for these staff members in the same timeframe. Please break this number down by the type of the leave scheduled (including but not limited to annual leave, stress leave, bereavement leave, psychological leave, etc).**

Please refer to information provided in **Tables** (attached).

I trust this satisfies your interest in this matter.

Please note that this response, or an edited version of this response, may be published on the Canterbury DHB website after your receipt of this response.

Yours sincerely

A handwritten signature in blue ink that reads "Ralph La Salle". The signature is written in a cursive style with a blue ink color.

Ralph La Salle
Acting Executive Director
Planning, Funding & Decision Support

Table one: Staffing levels at the Medical Oncology unit (MSONMO) at Christchurch Hospital. This includes all SMOs and RMOs that have worked at the unit over the specified periods.

Question		Response
1	The total number of staff working in the medical oncology department at Christchurch Hospital between March 1, 2020, and September 25, 2020	24 ¹
2	The total number of these staff who took leave of any kind in the same timeframe	21
3	The total number of leave days taken by these staff members in the same timeframe. Please break this number down by the type of the leave taken (including but not limited to annual leave, stress leave, bereavement leave, psychological leave, etc)	482.3 days ² <i>Detailed breakdown provided below Table two.</i>
4	The total number of staff working in the medical oncology department at Christchurch Hospital for the next six months (starting 25 September 2020)	18 plus x2 permanent MO positions in recruitment process plus one additional RMO due to start in December. Two fixed term posts finish in 2021.
5	The total number of these staff who have leave scheduled in that timeframe	12
6	The total number of leave days scheduled for these staff members in the same timeframe. Please break this number down by the type of the leave scheduled (including but not limited to annual leave, stress leave, bereavement leave, psychological leave, etc)	57.7 days* scheduled between 25 September 2020 and 30 March 2021** <i>Detailed breakdown provided below Table three.</i>

Table two: Leave taken between 1/3/2020 and 25/09/2020 (in days*)

Leave taken between 1/3/2020 and 25/9/2020 (in days*)	
Annual leave	244.0
Sick leave	190.9
Lieu days	7.5
Special Paid Leave	30.9 ³
CPD (Continuing Professional Development)	9.0
Total	482.3

Table three: Leave scheduled between 25/09/2020 and 30/03/2021 (in days*)**

Leave scheduled** between 25/9/2020 and 30/3/2021 (in days*)	
Annual leave	41.0
Sick leave	16.7 ⁴
Total	57.7

¹ Headcount - Only 25% are full time FTE

² Assuming 8 hours per day. Excludes public holidays but includes all other types of leave.

³ Special Paid Leave can be granted at the discretion of the individual's Manager.

**As the response is being provided after the indicated query start date of 25 September 2020, some of the leave days listed above have already been taken. As at 8 October 2020 the latest date of scheduled leave is 28 October 2020.

⁴ Does not include staff on long term sick leave.