

**CONSUMER COUNCIL MINUTES**  
**Monday 29<sup>th</sup> July 2019**  
**Design Lab, Print Place**  
**11:30 – 1:30p.m.**

***Nothing About Us, Without Us***

**Attendees:** Dr Zhiyan Basharati (Chairperson), Miles Jackson (Deputy Chairperson), Julie Whitla, Gary Endacott, Henare Edwards, Pauline Mohi, Wayne Turp (P&F Project Specialist), Darryn Williamson, Marg Coberger, [REDACTED], Julie Shepherd, Mike Button, Joanne Gumbrell

**Canterbury DHB:** Carolyn Gullery (Gen Manager P & F), Lara Williams (Facilitator)

**Apologies:** Sue Nightingale, Dr Salina Dhakal (maternity leave), Sue le Mesurier, Tom Scott, Toe Smith

**Welcome by Dr Zhiyan Basharati**

**Previous Minutes**

June minutes accepted.

*Approved Pauline Seconded Darryn*

Outstanding action point

- Salina's letter has been sent and name removed from attendees from next month.

Apologies accepted.

*Approved Julie S, Seconded Joanne*

**1. Terms of Reference**

Remainder of meeting dedicated to this.

Overall:

*Once today's changes are discussed.*

*Julie Shepherd and Joanne will reformat into the CDHB template of Terms of Reference. Group agreed.*

10. notes – planned meetings with CEO in point 9, will build on these relationships.

11. notes – the council will be following up on members that don't attend – three meeting without an apology. This will be followed up.

"Consideration may be granted for special circumstances".

12. ~~At the start of each year when our wishlist is being built. We consider the members in the secretariat in our future relationship building.~~

Leadership Team

That the Leadership Team be disbanded.

*Moved Pauline seconded Henare*

Thank you from Henare acknowledged the work that the Leadership Group has worked through.

Noted that Council will follow up on the apologies given for three meetings. As agreed by the group, Lara has emailed [REDACTED] to confirm this doesn't include what has previously been discussed.

## **General Business**

For future meeting agenda – Remuneration discussion

**Action point** – Wayne to provide wording

Future meeting - Succession planning and annual Strategic Planning.

For August meeting - Interview questions

## **Decision on key points to send to David Meates**

1. Terms of Reference reviewed

**Next meeting:** Monday 26<sup>th</sup> August 2019 Consumer Council