



Manawhenua ki Waitaha

MKWT Board Hui In-Komiti

Tuesday 18 June 2019 from 1034 till 1413


@ 15 Show Place, Te Whare o Te Waipounamu, Aoraki Room, Ōtautahi

Karakia Timatanga	Nau mai, karakia timatanga and karakia mo te kai by Wendy Dallas – Katoa.														
Kai Te Hui Present	<table> <tr> <td>Wendy Dallas – Katoa</td> <td>Ōnuku Trustee</td> </tr> <tr> <td>Michelle Turrall</td> <td>Tūāhuriri Trustee</td> </tr> <tr> <td>Ana Rolleston</td> <td>Wairewa Trustee</td> </tr> <tr> <td>Jaana Kahu</td> <td>Kaikōura Trustee</td> </tr> <tr> <td>Ngaire Briggs</td> <td>Koukourārata Trustee</td> </tr> <tr> <td>Tumanako Stone-Howard</td> <td>Rāpaki Trustee</td> </tr> <tr> <td>Ruth Chisholm</td> <td>Kaiawhina</td> </tr> </table>	Wendy Dallas – Katoa	Ōnuku Trustee	Michelle Turrall	Tūāhuriri Trustee	Ana Rolleston	Wairewa Trustee	Jaana Kahu	Kaikōura Trustee	Ngaire Briggs	Koukourārata Trustee	Tumanako Stone-Howard	Rāpaki Trustee	Ruth Chisholm	Kaiawhina
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Nga Mate	Ka mihi matou ki te wareware matou ki te mahara ki etahi kua pahemo.														
Trustee Only Session	<p>1.0 No Upcoming Hui Declared 2.0 Disclosure of Conflict 3.0 No Health and Safety Issues – none reported to Kaiawhina 4.0 No new Rūnaka Representative Appointments 5.0 Policy and Procedures 6.0 Komiti</p> <p>6.1 Workforce Development (Ōnuku, Rāpaki, Wairewa) 6.2 Scholarship (Ōnuku, Tūāhuriri) 6.3 Ngāi Tahu Health Summit (Koukourārata, Kaikōura, Tūāhuriri, Rāpaki) 6.4 Strategy (Taumutu, Tūāhuriri, Kaikōura)</p>														
General Business	<p>7.0 Te Pae Hihiri governance training held on 04 June led by Institute of Directors facilitator Pania Gray. Acknowledged Rāpaki Trustee's absence as tino pai hui.</p> <p>ACTION Elevated pitch to be developed by MKWT.</p> <p>8.0 Te Hauora o Rākihautū Akaroa Health Blessing – by Te Rūnanga o Ōnuku on 03 July. Public opening day on 14 July 2019.</p> <p>9.0 Kim Triegaardt, CDHB Senior Media and Communications Advisor hui with Taumutu Trustee and Kaiawhina with regards to hospital pounamu display at Burwood.</p> <p>(a) ACTION Gather costings for a plaque (metal/copper foot size) by Taumutu</p>														

	<p>Trustee.</p> <p>(b) ACTION Kaiawhina to follow up past miniti regarding how much MKWT budgeted for Burwood plaque. Hector Matthews to be contacted regarding financing the plaque.</p>
Kaitiaki Moni In-Komiti	<p>10.0 Kaitiaki Moni Report</p> <p>Invoices and Financial Report not received this month. Payments approved and to be paid. Moved Kaikōura/Wairewa Carried.</p> <p>10.1 – 10.2.</p>
Strategy Report	<p>11.0 Strategy 2019-2022</p> <p>11.1 Signed Off by MKWT pending Clause 11.2 and 11.4 to be actioned. 11.2 Kupu “tauahere” to be replaced by kupu “manuhiri”. 11.3 MKWT 2019-2022 Strategy shall align with Te Rautaki Hauora, Te Rūnanga o Ngāi Tahu Health and Wellbeing Strategy 2017-2025.</p> <p>ACTION Place Te Rautaki Hauora onto Diligent by Kaiawhina.</p> <p>11.4 ACTION Remove the seven Rūnaka and KPI from the document and place into a Strategy 2019-2022 Work Plan.</p> <p>Clause 11.1 to 11.13 approved to be actioned. Moved Kaikōura/Koukourārata. Carried.</p> <p>12.0 ACTION As part of MKWT Extra Hui on 26 June include new strategy workplan to be placed on Diligent by Kaiawhina</p> <p>Create a Core Document Pukapuka on Diligent – include Deed, Action List, strategy work plans, maramataka by Kaiawhina prior to Extra hui on 26 June.</p>
Kaiawhina Report	<p>13.0 Training Contract – leadership and governance</p> <p>MKWT Representative has approached Maui Collective. Maui Collective has presented an evaluation on Māori workforce - Te Matau a Maui Workforce Series Report (June 2019). Once Maui Providers have identified needs, MKWT shall review thereafter.</p> <p>ACTION Maui Provider to respond to MKWT Representative by August whether Governance training is required.</p> <p>14.0 Contract Report due in July to include IoD training for Board’s and Senior Management to be provided Governance training.</p> <p>ACTION Approach IoD availability by Kaiawhina.</p> <p>15.0 Inquiry to consider for Māori Women’s Welfare League 2020 Conference and</p>

	<p>whether training could be provided at the conference. General korerooro concluded contract specific to Māori resident to CDHB region rather than visiting the region.</p> <p>Kaiawhina Report Moved as received Wirewa/Koukourārata. Carried.</p>
<p>Tumuaki Report</p>	<p>16.0 Chair to Chair Hui with Sir John Wood and Tā Mark Solomon</p> <p>16.1 MKWT and CDHB met on 07 June. MOU acknowledged and both parties agree for review. A working group shall be established of members from each Board.</p> <p>16.2 CDHB Representative to attend MKWT quarterly.</p> <p>ACTION Kaiawhina to coordinate CDHB Representative with manuhiri slots in Maramataka and send dates to John and Mark.</p> <p>16.3 MKWT as ex-officio is possible and to consider this issue within MOU.</p> <p>16.4 Māori Health Plan for Canterbury to be considered and if so, resourced. Patai whether there is research around inclusion of Māori Health Plan in DHB Plan compared to having it separated as a Compliance Document with MoH?</p> <p>16.4 CDHB Kaumatua Maurice Gray's role requires clarity.</p> <p>16.5 Induction for the new CDHB members to be around January-February 2019 and MKWT to part of induction process.</p> <p>17.6 CDHB aware Mental health an important issue for MKWT.</p> <p>17.0 Pou Whirinaki hui with Ruru Hona</p> <p>Clarity around development plans: (a) Four extra FTE (Cluster Leaders, Senior Staff). (b) Pou Whirinaki has consulted with founding personnel.</p> <p>ACTION MKWT shall arrange hui with Pou Whirinaki every three weeks.</p> <p>18.0 Brackenridge hui with GM/ Board member Sheryl Brealey and Jane Cartwright</p> <p>Seeking relationship with MKWT relationship.</p> <p>ACTION Wairewa and Tūāhuriri Trustees to hui with Brackenridge.</p> <p>19.0 ALT Chairperson Dr. Ramon Pink has resigned for this position. MKWT Tumuaki is current Co-Chairperson Māori Caucus.</p> <p>MOTION Wendy Dallas-Katoa to be nominated as ALT MKWT Representative. Moved Wairewa/Tūāhuriri. Carried.</p> <p>ACTION Thank you letter to Ramon Pink. Thank you cards to Kiri Williams (resigned from Women's Health Consumer Advisory Council as Teputi Tumuaki), Mary Webster (resigned from Laboratory SLA) by Kaiawhina.</p> <p>20.0 MKWT Tumuaki has indicated her interest as Teputi Tumuaki to be decided at MKWT Hui-A-Tau on 15 October.</p>

<p>Runaka Round</p>	<p>21.0 Koukourārata – fluoridation statement not yet tabled to CPHAC.</p> <p>(a) ACTION Kaiawhina to seek Mahānui Kurataiao Ltd's Statement.</p> <p>Oral Health SDG – challenging to place voice at table. Chairperson aware.</p> <p>(b) ACTION Kaiawhina to email Chairperson regarding cultural competency trainers.</p> <p>22.0 Rāpaki – MKWT endorses HAC position. Moved Wairewa/Kaikoura. Carried.</p> <p>(a) ACTION Curriculum Vitae to be provided to Kaiawhina who shall forward to HAC Chairperson.</p> <p>(b) ACTION To consider Wellchild SI Alliance position.</p> <p>(c) ACTION A response from MKWT on the Canterbury Maternity Strategy 2018-20 (draft) review to be drafted by Rāpaki Trustee and Kaiawhina and to be tabled at July Board Hui.</p> <p>23.0 Ōnuku – General Meeting held yesterday. Ngāi Tahu Whakapapa Unit going through changes concerning whanau.</p> <p>Ramai Lord poroporoaki next week who has accepted a Ministry of Health Position as Senior Advisory - Nursing.</p> <p>John Whaanga, Deputy Director – General Māori Health, Ministry of Health hui planned in Waitaha dated 12 September.</p> <p>24.0 Tūāhuriri – Oranga Tamariki challenging role.</p> <p>Claim for fresh water submitted by Gabrielle Huria, General Manager.</p> <p>25.0 Kaikōura – excited for Extra Hui. Thrilled strategy signed off and Diligent Book with key documents. Acknowledge MKWT for mahi achieved. Work plan with outcomes and sub-komiti good processes moving forward. Awesome Board.</p> <p>Te Hā o Te Ora (Kaikōura Health, CDHB) cultural competency sessions in conjunction with Manawhenua are currently rolled out, such as tangihanga, midwifery care, pronunciation of names.</p> <p>26.0 Waitaha PHO require a representative to sit on the PHO. MKWCT is to be reminded to stay in touch with Chairperson, Waitaha PHO Bill Eschenbach.</p> <p>ACTION – Bill Eschenbach to be contacted by Kaiawhina to access TOR to determine how best to fill the current vacancy for a Māori Representative.</p>
<p>Previous Miniti</p>	<p>27.0 Previous miniti dated 21st May Miniti adopted and corrected as a true and correct record. Moved Kaikōura/Ōnuku. Carried.</p> <p>ACTION May update actions forward by Kaiawhina to next month's July Board Hui.</p>

	<p>28,0 Relationship Chart reviewed</p> <p>ACTION Kaiawhina to print vacancies in red and change Rural PHO to the new name Waitaha PHO.</p>
Karakia Mutunga	<p>Next MKWT Trustee Board Hui to be held on 16 July 2019 at Te Whare o Te Waipounamu.</p> <p>Hui closed at 1413. Karakia Mutunga by Katoa.</p> <p style="text-align: center;"></p> <p>Tumuaki Signature _____ Date <u>16 July 2019</u></p>

	Action	By Who	By When	Completed/Update
March	Letter of response re: Mental Health proposal for Change	Tūāhuriri	June	Completed
	MKWT to kororero re training and governance workshops to be made available for Māori	MKWT	June	Completed
May 7.8	Cell phone coverage information to be emailed to Koukourārata.	Kaikoura	June	Update
June 7.0	Elevated pitch developed	MKWT	July	Update
9.0a	Costing of plaque	Taumutu	July	Completed
9.0b	Seek miniti re MKWT budget for plaque & contact Hector Matthews	Kaiawhina	July	Completed
12.0	All papers to be placed on Diligent prior extra hui	Kaiawhina	June	Completed
13.0	Maui Collective response re governance	MKWT	August	Completed
14.0	IoD approached for availability	Kaiawhina	July	Completed
16.2	CDHB Rep dates to attend MKWT quarterly to be entered onto Maramataka then emailed to John & Mark	Kaiawhina	July	Completed
17.0	Pou Whirinaki emailed 3weekly hui with Tumuaki & Teputy Tumuaki	Kaiawhina	July	Completed
18.0	Hui with Brackenridge	Wairewa/Tūāhuriri	July	Update

19.0	Thank you cards to Kiri & Mary and letter to Ramon	Kaiawhina	July	Completed
21.0a	Seek Mahānui Kurataiao Ltd's Statement on fluoridation	Kaiawhina	July	Completed
21.0b	Oral Health SDG Chairperson to be contacted re cultural competency	Kaiawhina	July	Update
22.0a	CV to be forward to Kaiawhina	Rāpaki	July	Completed
22.0b	Consider Wellchild SA position	Rāpaki	July	Completed
22.0c	Canterbury Maternity Strategy draft MKWT response	Rāpaki/Kaiawhina	July	Completed
26.0	Bill Eschenbach to be contacted for TOR	Kaiawhina	July	Completed
27.0	June/July Actions to be actioned together	Kaiawhina	July	Completed
28.0	Relationship Chart updated	Kaiawhina	July	Completed

Conflict of Interest Register	
Ōnuku Wendy Dallas-Katoa (Tumuaki)	<i>MKWT Ōnuku Representative (Chair), Ōnuku Rūnanga member, IHI Research – researcher, Rapaki Branch MWWL, NZBA Māori Advisor Board, He Hono Wahine (RANZCOG), CDHB – CPHAC, Te Kahui o Papaki ka Tai (Māori Primary Health Advisory Group), Greater Healthy Christchurch, Māori Development Research Komiti, Population and Access (Otago University – Canterbury), Population Health & Access SLA, CCN Māori Caucus Group member</i>
Tūāhuriri Michelle Turrall (Teputi Tumuaki)	<i>Alternate Representative TRONT; PHO Director – Christchurch PHO; Executive Committee Tūāhuriri; Child and Youth Workstream; Grievance Panelist Te Poutama Arahi Rangatahi</i>
Kaikōura Jaana Kahu	<i>Te Rūnanga o Kaikōura member; Rural work stream CCN; Te Tai o Marokura Trustee; Te Rōpu Arahi (Gov. NZRGP Network); Māori caucus CCN</i>
Taumutu Toriana Hunt	<i>Family Advisory Committee; CDHB employee; New Zealand Children and Youth Clinical Network.</i>
Koukourārata Ngairie Briggs	<i>Te Rūnanga o Koukourārata member; Oral Health Service Development Group</i>

<p>Rāpaki Christina Henderson</p>	<p><i>Alternate Representative TRONT; Te Hapū o Ngāti Wheke</i></p>
<p>Koukourārata Elizabeth Cunningham</p>	<p><i>Te Rūnanga o Koukourārata Manawhenua Alternate; Representative on TRONT for Koukourārata; Councillor Environment Canterbury; Chair Rapaki Branch M.W.W.L</i></p>
<p>Wairewa Ana Rolleston</p>	<p><i>Christchurch Primary Health Organisation; CDHB Hospital Advisory; Manawhenua Ki Waitaha Wairewa representative; Staff member, New Zealand Police</i></p>
<p>Rāpaki Tumanako Stone- Howard</p>	<p><i>Co-Design of Maternity; CDHB employee</i></p>