



Manawhenua ki Waitaha

MKWCT Board Hui In-Komiti
Tuesday 21 January 2020, 10.30am to 14.50pm
 15 Show Place, Te Whare o Te Waipounamu, Aoraki Room, Ōtautahi

Karakia Timatanga	Nau mai, karakia timatanga and karakia mo te kai by Michelle Turrall	
Kai Te Hui Present	Michelle Turrall Jaana Kahu Toriana Hunt Ngaire Briggs Tumanako Stone-Howard Wendy Dallas – Katoa Christina Henderson Donna-Marie Thoms	Tūāhuriri Trustee (Chair) Kaikōura Trustee (Vice Chair) Taumutu Trustee (Treasurer) Koukourārata Trustee(left 14.19pm) Rāpaki Trustee Ōnuku Trustee Rāpaki ALternate (arrived 13.03pm) Kaiawhina
Tuku Aroha Apology	Ana Rolleston	Wairewa Trustee
Manuhiri Visitors	Hector Matthews Melissa Macfarlane	CDHB , Māori & Pacific Executive Director CDHB Funding & Planning (left 11.20am)
Nga Mate	Fontaine (Bubba) Clark, Te Arika Lee, Rangi Stirling, Piri Sciascia (Ngāti Kahungunu)	
CDHB Annual Business Plan	<ul style="list-style-type: none"> • Annual Business Planning underway, the responsibility of newly appointed CDHB Board. • MOH Māori Health Action Plan reestablished, but Hector would like MWKW input to create and develop a similar values based Māori Health Strategy for Waitaha. • Expectations Annual Plan will be determined by nationally consistent information and likely to be significant budget announcements. • MOH talking about Equity, but Melissa not entirely sure what that means, so will advise when clarified. • Three drafts, first due early March 2020. 	

<p>Matters Arising</p>	<ul style="list-style-type: none"> • Deputy Chair happy to make herself available, as and when Chair requires to tautoko at CDHB hui • Institute of Directors Webinars – Taumutu Trustee attending 22/1/2020 • Facility Planning – Puamiria Parata-Goodall has agreed to help • Drop Box – Kaikōura Trustee to korero with Kaiawhina end of February hui • Manuhiri invitations 2 monthly to attend MWKW Board hui include Hector Matthews, Matthew Reid, Amber Clarke
<p>Māori & Pacific Scholarship Panel</p>	<ul style="list-style-type: none"> • Confirmed Wendy Dallas-Katoa to sit on the panel, replaces the Chair • Wendy will also mentor Tumanako Howard-Stone • Chair asked, do we look at adding ‘hapu’ to 2021 application forms? • Not many applicants yet, but usually last minute around close off • There is an administration component in scholarships, paid to the panel
<p>Emergency Response & Preparedness</p>	<ul style="list-style-type: none"> • In the event of natural disaster, and for those who hold CDHB contracts, how do we manage, mitigate, attend to business and our kaimahi etc? • Ōnuku Trustee meeting Puamiria Parata-Goodall, this group have a Response Book • Develop Health Emergency Plan
<p>Strategic Plan 2019-2022</p>	<p>Pou One –</p> <ul style="list-style-type: none"> • Prioritise Board to Board relations. • Chair advised she and Amber Clarke visiting each rūnanga alongside Ngāi Tahu Relationship Group – been to Koukourarata, • Would like to hui with Oranga Tamariki (OT) whose delivered services affect every rūnanga • Take this localized taake to Chair’s forum? Not the best place their focus is on CCC issues • Do we gather all rūnanga and OT and implement one MOU, or individualise? • Ōnuku enquired if OT Children’s Monitor hui would be informative for MWKW • Koukourārata said accountability key alongside treating not just performance but health outcomes <p>Pou Two –</p> <ol style="list-style-type: none"> a) Kaikōura keen to take lead around Māori Dashboard data

	<p>b) collection and reporting back to MWKW c) See Greg Hamilton, Planning & Funding – data relationship d) See Amber Clarke – Equity Index e) Chair to write a letter of introduction</p> <p>Motion: Moved that Kaikōura Trustee oversee Māori Dashboard and liaise with Greg Hamilton on behalf of MWKW.</p> <p>Tūāhuriri / Ōnuku Carried</p> <p>Pou Two – (5) Workforce Development (including Māori Caucus)</p> <ul style="list-style-type: none"> • Chair met with Talent Management Team, presenting to schools in April with a focus on recruiting Māori into the health system in all areas • Need to take a more innovative and proactive approach • What does Governance training look like and how informed are our people? • Māori Caucus Survey Monkey response poor, why? • Māori Caucus set up to be the voice of Mana Whenua, and oversee all work plans, and the Equity lens sits within this plan • Chair ‘s response that MWKW should also have access to the work plans, need to monitor what these groups are doing and be kept informed at all times • How can MWKW influence this group? • Look at what funding available for a facilitator • Important to have a strategic Chair on Maori caucus <p>Relationship Chart</p> <ul style="list-style-type: none"> • How can we tautoko and meet annually altogether? • Chair advised to add to Agenda June 2020 to have that hui • Also realization that some people put on CCNs actually need support <p>Action Plan</p> <ul style="list-style-type: none"> • Key messages, and prioritise at each Board Hui • MWKW input into Board Induction and engagement • Highlight and monitor Māori Health, Outcomes and Māori Dashboard • Training opportunities ask the question - what is MWKW core business? Does this benefit whānau?
<p>Marketing & Communications</p>	<p>Communications Strategy revamp 2020</p> <ul style="list-style-type: none"> • MWKW capable governance, one stop shop • Develop aspirational elevator pitch of who we are and what we do • Use Institute of Directors Webinar • Look at who, how and cost to market and print a MWKW booklet • May also need to tailor specifics to the taake e.g. Te Panui Rūnaka, Te Karaka etc • Our website on CDHB needs upgrading (and don’t want Hector

	<ul style="list-style-type: none"> • Matthews charged for this) • Kaikōura - MWKW do not always highlight our aspirations or achievements • Could look at adding a new section to the website, messages from the board perhaps
Policies	<p>Refer 2019-2020 Plan</p> <ul style="list-style-type: none"> • Agenda item for review of 1 to 2 policies each month at Board hui • For example, Emergency Planning- Pandemic • Contingency Plan – look at policies • Evaluate Governance Performance annually
Reducing Alcohol related harms	<ul style="list-style-type: none"> • Chair advised Rāpaki Alternate works in this space and keeps MWKW informed. • In that respect it is hereby minuted that in her work capacity, Rāpaki Alternate has the mandate to continue expressing the views of MWKW regarding alcohol harm and reduction
General Business	<ul style="list-style-type: none"> • Ōnuku – Bowel Cancer Screening Strategy hui 3pm-5pm at Manawa (Ara) today if anyone available to attend • Ngāi Tahu bulk buying operations for whānau • MOU NT and St George Hospital already signed (Ears, Nose, Throat, Eyes) • Working with Akaroa Health (although no dollars in the budget, to tautoko), To understand Māori whānau and mana whenua of that takiwā • Attending a Maternity and ‘P’, Pacific Rim Medical Indigenous forum in Canada at the end of the year • Rāpaki Alternate – Ngāi Tahu have ordered 3 Spigmacore devices for measuring Inflammation levels – at a cost of \$10k each <ul style="list-style-type: none"> ○ Funding available through Direct Purchase Fund ○ Paper on Infectious Disease Management and Treatment being circulated to marae • Poroporoaki for Cathy Simmons retirement being held Friday 31 January 2020 from 10.30am to 12noon at Great Escape Annex, Christchurch Public Hospital
Karakia Mutunga Closing Prayer	<p>Trustees at 14-50pm</p> <p>Next MWKW Trustee Board Hui to be held on 18 February 2020 starting at 10.30am, Te Whare o Te Waipounamu, 15 Show Place, Addington, Otautahi.</p>

	Tumuaki Signature <u><i>M. J. J. J.</i></u> Date <u>17 March 2020</u>
Next Hui	Tuesday 18 February 2020 from 10.30am, Aoraki Room, 15 Show Place. Te Whare o Te Waipounamu, Ōtautahi