




Manawhenua ki Waitaha

**Trustee Board Hui Miniti Tuesday 16 October 2018 from 1122 till 1330**  
 @ 15 Show Place, Te Whare o Te Waipounamu, Kahuraki Room, Ōtautahi

<p><b>Kai Te Hui</b> Present</p>	<p>Wendy Dallas – Katoa Toriana Hunt Ana Rolleston Jaana Kahu Maire Kipa Tumanako Stone-Howard Ruth Chisholm</p> <p>Ōnuku Trustee Taumutu Trustee Wairewa Trustee (arrived 1130) Kaikōura Trustee Wairewa Alternate Rāpaki Trustee Kaiawhina</p>
<p><b>Tuku Aroha</b> Apology</p>	<p>Ngaire Briggs Michelle Turrall Christina Henderson</p> <p>Koukourārata Trustee Tuahiwi Trustee Rāpaki Alternate</p> <p>Apologies accepted. Moved Kaikōura/Taumutu. Carried.</p>
<p><b>Nga Mate</b></p>	<p>Cavan O’Connell, Michael Crofts, Tutake Skipper, Graham Grennell, Ray Maki Harrison, Bruce Kane.</p> <p>Ka mihi matou ki te wareware matou ki te mahara ki etahi kua pahemo.</p> <p>Nga Mate acknowledged. Moved Koukourārata/Taumutu Carried</p>
<p><b>Trustees Only Session</b></p>	<p>1.0 No Upcoming Hui Declared.          2.0 Disclosure of Conflict:              - Taumutu as Treasurer regarding MKWT payment to attend Tu Maia Symposium.          3.0 No Health and Safety Issues – nothing reported to Kaiawhina.          4.0 New Rūnaka Rep Appointments              - Ōnuku Trustee recently appointed Health and Social Wellbeing Portfolio Holder              - Rapaki Alternate changed to Trustee, Rapaki Trustee changed to Alternate.          5.0 Policy and Procedures – additional clause, change of bank account ongoing.          6.0 Subkomiti:          6.1 Workforce Development (Ōnuku, Rāpaki, Wairewa)          6.2 Scholarship (Ōnuku, Tūāhuriri)          6.3 Ngāi Tahu Health Summit (Koukourārata, Kaikōura, Tūāhuriri, Rāpaki)          6.4 Strategy (Taumutu, Tūāhuriri, Kaikōura).</p>
<p><b>Previous Miniti</b></p>	<p>7.0 Previous miniti dated 18 September 2018 Miniti as an adopted record. Moved Ōnuku/Taumutu with amendments to add Tumanako as present. Carried.</p> <p>7.1 <b>Actions</b> No korero.</p>

<p><b>Reports</b></p> <p><b>Tumuaki</b></p>	<p>8.0 Appointments:</p> <ul style="list-style-type: none"> <li>- ChCh PHO AGM to be held on 22 October 2018. Tūāhuriri and Wairewa hold a position each on ChCh PHO Board as MKWT representatives. Tūāhuriri position requires a rollover of appointment by MKWT.</li> </ul> <p><b>Action</b> Commitment to attendance to ChCh PHO meetings to be discussed between Tumuaki and Tūāhuriri</p> <ul style="list-style-type: none"> <li>- Child and Youth Workstream identify a vacancy is coming up. CCN aware a MKWT representative can fill the seat until vacancy processes completed.</li> <li>- Oxford/Hurunui representatives to remain in their original roles.</li> <li>- Pharmacy SLA identify likely vacancy.</li> <li>- HAC (Hospital Advisory Committee) position vacant. Strategy and policy level. MKWT to seek the right person.</li> <li>- DSAC &amp; CPHAC. Kaiawhina has met a potential representative.</li> </ul> <p><b>Action</b> Potential candidate for DSAC followed up and CV forward to MKWT by Kaiawhina. Seek right person for HAC, enquires to Kaiawhina.</p> <ul style="list-style-type: none"> <li>- DSG. Waikura McGregor has accepted role. Initial meeting was a non-start. MKWT supports Waikura into this role.</li> <li>- Clinical Board. Tūāhuriri representative continues on Board and is on a couple of subkomiti.</li> <li>- Health &amp; Policy to be removed from Relationship Chart.</li> <li>- Co-design on Maternity. Rapaki representative to involve and report to MKWT e.g. kitchenette in Garden Room.</li> </ul> <p><b>Action</b> Remove Health &amp; Policy from CCN Relationship Chart and Co-design on Maternity to be added to Chart by Kaiawhina.</p> <ul style="list-style-type: none"> <li>- CWH Māori Health Worker role. Advocate for 0.5 - 1.0 FTE additional to 1.0 FTE.</li> </ul> <p>Māori Planning and Funding aware of an increase to Māori population over the next 20 years. Consider MoH Maternity advisory to come to MKWT? Not at this stage. Current push for a birthing facility on the west rather than the east. MKWT to be informed.</p> <ul style="list-style-type: none"> <li>- Rural Health Alliance. TBC invite from MKWT in December – how Rural WS can be supported by Papatipu Runanga. Want a relationship with MKWT.</li> </ul> <p><b>Action</b> Follow up with Rural WS by Kaiawhina.</p> <ul style="list-style-type: none"> <li>- SI Child Health Alliance identify a vacancy.</li> <li>- Rural PHO Board position continues.</li> </ul> <p><b>Action</b> Follow up with Rural PHO Representative by Tumuaki.</p> <p>8.1 Maui Collective Panui. MKWT are free as a key sponsor.</p> <p><b>Motion</b> Attendance of Te Matau A Maui Workforce Series for MKWT Trustee Board Members to be paid for 31 October and 01 November workshops. Moved Kaikōura/Taumutu. Carried.</p>
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<p><b>Kaitiaki Moni</b></p> <p><b>In – Komiti</b></p> <p><b>Kaiawhina</b></p>	<p><b>Action</b> Register attendance to Te Matau A Maui Workforce by MKWT.</p> <p>8.2 University of Canterbury Child Wellbeing Research invite. To attend if interested.</p> <p>8.3 Water Resources. ECan presenting December MKWT Board Hui.</p> <p><b>Action</b> Papatipu Rūnanga Environment Portfolio Holders invited to Dec Board Hui by Kaiawhina.</p> <p>9.0 Invoices and Financial Reports for October 2018 approved as a true and accurate record and payments approved and to be paid. Moved Taumutu/Rāpaki Carried.</p> <p>9.1 – 9.7.</p> <p>10.0 Presented as workload activities for September/October.</p>
<p><b>General Business</b></p>	<p>11.0 Strategy brief from each Rūnaka Representative.</p> <p><b>Action</b> Each Rūnaka Representative to present portfolio achievements.</p> <p>11.1 Subkomiti - Strategy (Taumutu, Tūāhuriri, Kaikōura):</p> <p>11.1.1 Hector to assist with designing a pattern decor around Burwood Hospital pounamu.</p> <p>11.1.2 Maurice Gray’s whakatauki for Burwood Hospital maybe utilised as part of the pattern décor around pounamu.</p> <p><b>Action</b> Hui with Maurice Gray by Taumutu.</p> <p>11.2 Name of pounamu given by Ngati Waewae.</p> <p>11.3 Burwood Hospital inside courtyard with waterfall on rock and Riki Manual carvings has no access due to health and safety issue e.g. running water and ramp.</p> <p>11.4 Hagley Hospital/ASB Māori Toi to be followed up.</p> <p><b>Action</b> Facility Development Team to be asked about Māori Toi at November’s Board Hui.</p> <p>11.5 Facility Development:</p> <ul style="list-style-type: none"> <li>- OPD opening held 5<sup>th</sup> October. Noted carvings planned over door placed on wall.</li> <li>- Noted people leaning on them. Name of carving announced by MKWT “Kotuku” however Riki Manual stated later proper name is “E Tai E Rua” (crossings). Blessing involved Tumuaki MKWT.</li> <li>- Hillmorton Hospital manu sculptured by Riki Manual to be housed until Mother and Baby Unit construction.</li> <li>- Nga Ratonga Hauora Māori (CDHB Maori staff team) report some Māori believe new hospital sites to involve Nga Ratonga Hauora Māori.</li> </ul> <p><b>Action</b> Nga Ratonga Hauora Māori on Facility Development agenda by Tumuaki.</p>
<p><b>General Hui</b></p>	<p>12.0 Climate Change. How does MKWT address this for our regions? The effects on</p>

	<p>impact on people e.g. Peninsula Marae to consider. Look forward beyond patients in hospital.</p> <p>13.0 Whānau Addiction. Wairewa Alternate attending MKWT Hui-A-Tau and Board Hui today. Particular interest with Whānau Addiction. Harm Reduction Conference in Christchurch currently. More informed education in the community initiation commenced e.g. synthetic via CDHB Comms. A year waiting list to get into a treatment programme.</p> <p>14.0 John Wood and David Meates hui on 31 October with MKWT Tumuaki and Teputi Tumuaki.</p> <p>15.0 Social and Health Portfolio holder at Ōnuku now is Tumuaki.</p> <p>16.0 National MWWL Conference to be held in Christchurch 2020 and as Chairperson, Koukourāata Alternate invite MKWT Board members to contribute likely late September. Offer from Taumutu to provide photos</p> <p>17.0 Whānau Ora graduation next week to be held at Rehua Marae.</p>
<p><b>Karakia Mutunga</b> Closing Prayer</p>	<p>Karakia Mutunga by all Katoa. Hui closed at 1330.</p> <p>Next MKW Trustee Board Hui to be held on 23 October 2018 Special Hui at Te Putahitanga starting 1030 and finishing 1400.</p> <p style="text-align: center;"></p> <p>Tumuaki Signature _____ Date <u>20 November 2018</u></p>

	Action	By Who	By When	Completed/Update
July/Sept Update	Original name for Burwood Hospital	Tūāhuriri/Taumutu	July	Update
	Contact infection control & create solution for courtyard	Strategy Subkomiti	November	Update
	Hagley Hospital/ASB Māori artwork to be F/U	Strategy Subkomiti	November	Update
	Seek right person for HAC	MKWT	November	Update
	Confirm hui with Rural WS	Kaiawhina	November	Update
	Facility Development Team to be asked about Māori Toi	MKWT	November	Update
July/Sept Completed	New clause in Policy Procedure Manual re change of bank account- an electronic note to Kaitiaki Moni then miniti	Kaiawhina/Kaitiaki Moni	July	Completed

	Discrepancy fund f/u	Kaitiaki Moni	October	Completed
	Ashton Wheelan to send all future documents to Kaitiaki Moni	Kaitiaki Moni	October	Completed
	Kaiawhina Performance Review Report	Ōnuku & Tūāhuriri	October	Completed
<b>October Completed</b>	Each Rūnaka to present portfolio achievements	MKWT	November	Completed
	Hui with Maurice Gray	Taumutu	November	Completed
	Nga Ratonga Hauora Māori on Facility Development Agenda	Ōnuku	November	Completed
	Commitment to attendance to ChCh PHO meetings	Tumuaki/Tūāhuriri	November	Completed
	Potential candidate for DSAC. Email CV to MKWT & seek right person for HAC	Kaiawhina	November	Completed
	Remove Health & Policy from Relationship Chart & Co-design on Maternity added onto Relationship Chart	Kaiawhina	November	Completed
	F/U Rural WS presenting at Dec Board Hui	Kaiawhina	November	Completed
	F/U with Rural PHO representative	Tumuaki	November	Completed
	Register attendance to Te Matau A Maui	MKWT	November	Completed
	Papatipu Rūnanga Environment Portfolio Holders invited to Dec. MKWT Board Hui	Kaiawhina	November	Completed

	<b>Conflict Of Interest Register</b>
<b>Ōnuku</b> Wendy Dallas-Katoa (Tumuaki)	<i>MKWT Ōnuku Representative (Chair), Ōnuku Rūnanga member, IHI Research – researcher, Rapaki Branch MWWL, NZBA Māori Advisor Board, He Hono Wahine (RANZCOG), CDHB – CPHAC, Te Kahui o Papaki ka Tai (Māori Primary Health Advisory Group), Greater Healthy Christchurch, Māori Development Research Komiti, Population and Access (Otago University – Canterbury), Population Health &amp; Access SLA, CCN Māori Caucus Group member</i>
<b>Tūāhuriri</b> Michelle Turrall (Teputi Tumuaki)	<i>Alternate Representative TRONT; PHO Director – Christchurch PHO; Executive Committee Tūāhuriri; Child and Youth Workstream; Grievance Panelist Te Poutama Arahī Rangatahi</i>
<b>Kaikōura</b> Jaana Kahu	<i>Te Rūnanga o Kaikōura member; Rural work stream CCN; Te Tai o Marokura Trustee; SIA Child Youth SLA; Te Rōpu Arahī (Gov. NZRGP Network); Māori caucus CCN</i>
<b>Taumutu</b> Toriana Hunt	<i>Family Advisory Committee; CDHB employee</i>
<b>Koukourārata</b> Ngaire Briggs	<i>Te Rūnanga o Koukourārata member; Oral Health Service Development Group</i>
<b>Rāpaki</b> Christina Henderson	<i>Alternate Representative TRONT; Te Hapū o Ngāti Wheke</i>
<b>Koukourārata</b> Elizabeth Cunningham	<i>Te Rūnanga o Koukourārata Manawhenua Alternate; Representative on TRONT for Koukourārata; Councillor Environment Canterbury; Chair Rapaki Branch M.W.W.L</i>
<b>Wairewa</b> Ana Rolleston	<i>Christchurch Primary Health Organisation; CDHB Hospital Advisory; Manawhenua Ki Waitaha Wairewa representative</i>
<b>Rāpaki</b> Tumanako Stone-Howard	<i>Co-Design of Maternity; CDHB employee</i>