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9(2)(a)



RE Official Information Act request CDHB 10740

I refer to your email dated 22 October 2021 requesting the following information under the Official Information Act from Canterbury DHB regarding the Hillmorton Hospital Campus road access once the building is complete. Specifically:

We have answered your questions in relation to Building 14 (the building closest to your home).

1. **Gate Signage: Will the entrance signage on the road past the Hospital Neighbour's to the new Campus have the wording "Main Entrance Gate" to the Campus or will it be the "Main Entrance Gate" to the whole of Hillmorton Hospital? As this is the first signed gate people will see when coming to the Hospital.**

Planning is not finalised for the signage, but the thinking is that as there are multiple entrances to the site it is unlikely there will be a designated main entrance. Each entrance will be given a number and there will be an external pillar sign at each.

- a. **If not, will the other Entrance Sign Posts also have the Campus name written on them as an entrance to the Campus?**

The Canterbury DHB has a signage strategy which was developed by wayfinding experts Minale Tattersfield and this will inform the nature of the signage. Accordingly, it is anticipated that the external pillar signs will show the name of the campus, the entry gate number and some wayfinding nomenclature (i.e. providing relevant buildings/services from each entrance).

2. **Road: Is there a plan that can be provided to us with the layout of the road as there is for the Campus site?**

Please see enclosed site map (**Appendix 1**) – there is no other plan for this road, as no changes are planned to the roading layout.

- a. **Is the road going to be widened? At present part of the road goes under the fence into our property, making this point the narrowest part of the road.**

There is no plan to change the roading layout.

- b. **Is there going to be proper guttering in place along the fence line? If so how close will it be?**

There is no change to this part of the road.

- c. **Is there going to be a footpath on either one side or both sides of the road? If one side which side will it be on?**

There is no change to this part of the road.

- d. **What will the speed limit be?**

Fifteen kilometres per hour in line with the speed limit across the campus.

- e. **Will there be any speed bumps on this road to control traffic speed? If not, how will the speed limit be controlled when it never has been in the past?**

There is no change to this part of the road. We provide regular reminders to staff around the speed limit on site and there is signage for visitors around the speed limits expected.

- f. **Will there be street parking and if so where will it be?**

There is no plan to change street parking. Parking areas have been allowed for in the design around the new building and across the campus.

- g. **Will there be extra street lighting and if so where and which side of the road will it be on?**

Any extra street lighting to Annex Road would be installed by the City Council – we are not aware of any plans for additional lighting.

3. Staff: What are the shift start and finish times per 24hrs?

Staff work a mix of shift work and regular business hours. Rostered shifts are generally; 0700-1540, 1510-2310, 2250-0720. Regular business hours are 0830-1700.

- a. **How many Staff will be changing per shift i.e. staff arriving and staff leaving on each shift?**

It is not possible to give an exact number as it can depend on time of the day or day of the week, and also how many Full-Time Equivalent (FTE) staff are employed i.e. full or part time (meaning a role is shared between part time staff). For this building we would average:

Shift	Staff numbers
0700-1540	4
1510-2310	15
2250-0720	7
Business hours	40

Staff may enter the site through a number of entrances, and by a number of means e.g. cars, bike or on foot.

- b. **How many Administration Staff will there be and what are their hours of work?**

There are eight FTE administration staff employed across the units and teams currently. Generally, administration staff work normal business hours.

4. Patients: How many patients will there be at full capacity?

Building 14 has facility for 29 inpatients and three whānau/family rooms.

5. Visitors: What time will visiting hours be? And how many visitors are allowed per patient?

Visiting hours for the inpatient units are generally flexible and no later than 8pm. Normally there is no limit per consumer.

6. **Capacity:** What is the maximum capacity of people allowed on the Campus site at any one time?

There is no maximum capacity restrictions for the wider campus.

7. **Other Transport:** Will there be Taxis' dropping off and picking up and if so will there be a Taxi Stand on the road or will it be at the Campus Entrance?

Taxis will drop off or pick up at the entrance to the building, as they do now for our existing facilities. There is no designated Taxi Stand on the campus.

I trust that this satisfies your interest in this matter.

Please note that this response, or an edited version of this response, may be published on the Canterbury DHB website after your receipt of this response.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tracey Maisey', with a stylized flourish at the end.

Tracey Maisey
Executive Director
Planning, Funding & Decision Support

Hillmorton Campus Site Map



Accessible Carparks



Bike Racks



Cafe

Service	Building Number	Best Entry
Adult Community Service (ACS)	15	A
- Crisis Resolution	15	A
- East Adult Community Service	15	A
- North Adult Community Service	15	A
- South Adult Community Service	15	A
- West Adult Community Service	15	A
- Rural Adult Community Service	15	A
- Dietitians / Physiotherapy	15	A
Anxiety Disorders Service	9	B
Café	6	C
Christchurch Opioid Recovery Service	15	D
Clinical Services Unit	2	E
Community Alcohol & Drug Service	15	D
Community Dental Service	16	F
Energy Centre and Site Maintenance	7	
Forensic Community Team	4	G
Hereford Centre	9	B
Judges Hearings	2	E
Kennedy	5	H

Service	Building Number	Best Entry
Kiwi Kids Nursery and Preschool	10	
Management and Administration	6	I
Meeting Rooms 3 and 4 (Training)	13	J
Pharmacy	6	K
PSAID Inpatient Unit	3	L
PSAID Outpatient Team	4	M
Te Awakura	2	N
- East Adult Inpatient Unit	2	N
- North Adult Inpatient Unit	2	N
- South Adult Inpatient Unit	2	N
- West Adult Inpatient Unit	2	N
Te Korowai Atawhai	4	O
Te Whare Hohou Roko	1	P
Te Whare Manaaki	1	Q
Te Whare Mauri Ora	5	R
Training Unit	21	S
Tupuna	8	T
Whaikaha (AT&R)	3	U



Accessible Carparks



Bike Racks



Cafe