

**Canterbury**  
District Health Board  
Te Poari Hauora o Waitaha  
**CORPORATE OFFICE**

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11 December 2018

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**RE Official Information Act request CDHB 9975**

We refer to your email dated 18 November 2018 requesting the following information under the Official Information Act from Canterbury DHB.

- **I have been examining your annual reports but it seems that the payments to others DHBs were not presented. In case you did buy the services from other DHBs, could you please provide the sum of annual payments for other DHBs over the period from 2013 to 2017?**

The table below outline total annual payment made to other DHBs over the period from 2013 to 2017

	2013	2014	2015	2016	2017
	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's
<b>Total Payments to Other DHBs</b>	<b>34,203</b>	<b>35,310</b>	<b>38,230</b>	<b>39,838</b>	<b>37,260</b>

- **Besides, according to a report on "District Health Board clinical staffing numbers (March 2017)" prepared by Ministry of Health, medical and nursing full-time equivalents (FTE) at Canterbury was 4,347. However, according to "SCHEDULE 4: Average Year to Date Consolidated Accrued Full Time Equivalents (FTEs)", the total FTEs at your DHBs by 30 June 2017 was 7,843. Could you please kindly explain how these two figures on FTEs are different? Is it the number of "medical and nursing full-time equivalents (FTE)" is counted on the provider arms only?**

There are two distinct differences between the two figures reported above. Firstly, the **Average Year to Date Consolidated Accrued FTE** includes all staff groupings within the DHB, whereas the **Medical and Nursing FTE** is limited to both the Medical Personnel and Nursing Personnel only.

Secondly, the **Average Year to Date Consolidated Accrued FTE** is a financial reporting measure whereas the **Medical and Nursing FTE** is a contracted FTE measure. Accrued FTE varies depending upon a number of factors, including paid leave earned (the most common being annual leave), paid leave taken, leave without pay, etc. Contracted FTE is a measure of the hours that an employee is contracted to work, and ignores variations caused by leave, etc. A practical

guide to FTE calculations can be found on the web at <https://tas.health.nz/assets/SWS/HWIP/A-practical-guide-to-FTE-reporting-2015.pdf>;

I trust that this satisfies your interest in this matter.

Please note that this response, or an edited version of this response, may be published on the Canterbury DHB website after your receipt of this response.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Carolyn Gullery', with a long, sweeping underline.

**Carolyn Gullery**  
**Executive Director**  
**Planning, Funding & Decision Support**