

**CONSUMER COUNCIL MINUTES**  
**Monday 26<sup>th</sup> August 2019**  
**Design Lab, Print Place**  
**11:30 – 1:30p.m.**

***Nothing About Us, Without Us***

**Attendees:** Dr Zhiyan Basharati (Chairperson), Miles Jackson (Deputy Chairperson), Julie Whitla, Gary Endacott, Toe Smith, Pauline Mohi, Wayne Turp (P&F Project Specialist), Darryn Williamson, Chloe Biddick, Julie Shepherd, Tom Scott, Joanne Gumbrell, Mike Button

**Canterbury DHB:** Carolyn Gullery (Gen Manager P & F), Lara Williams (Administrator)

**Speakers:** Shaye Miller, Quality Team  
Rebecca Logan, Sport Canterbury

**Apologies:** Sue Nightingale, Sue le Mesurier (work), Julie Whitla (work), Henare Edwards (work)

**Agenda**

**11.30am**      **Welcome**  
11.40-12.10      Shaye Miller, Quality Team, risk screening tool  
12.10-12.40      Rebecca Logan, Sport Canterbury, Live Stronger for Longer Programme

**Welcome by Dr Zhiyan Basharati**

**Previous Minutes**

July minutes accepted. Toe amended as a late apology.  
Apologies accepted.  
*Approved Pauline Secoded Miles*

**1.      Terms of Reference**

Compiled and presented in new format

Miles thanked the members who compiled and edited into new formatting, consistent with other Workstream Terms of References. Will be updated annually. David Meates is currently on leave with Mary Gordon Acting CEO.

**Action point** – Lara has emailed Susan Fitzmaurice for CEO approval. Approval from Mary has been given.

## Speakers

Shaye Miller presented on pressure injuries. Feedback invited. Presentation has been circulated by email. Joanne Gumbrell offered to assist with Shaye's filming project.

Rebecca Logan presented from Sport Canterbury. Presentation to be attached with September minutes.

## General Business

Phillipstown Hub. Pauline will followup with Maryanne.

**Action point:** Pauline will email Henare.

Vacancies and interview questions.

**Action point:** Joanne and Tom to look at wording and give suggestions. Will be included in September agenda.

January 2020 to be set as structure and goals of Consumer Council.

Attendance at meetings. Three strikes rule. After three meetings non-attended without apology the Council will follow up with re-recruiting.

## Decision on key points to send to David Meates

1. Terms of Reference reviewed
2. New members appointed

**Next meeting:** Monday 30<sup>th</sup> September 2019 Consumer Council